



REQUEST FOR QUOTATION

RFQ NO. 2023-08-1232
DATE: 22-Aug-2023

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **04 SEP 2023** @ 5:00 PM.

Very truly yours,

[Signature]
ROLANDO V. CUEVA
Procurement Officer

Terms and Conditions:

PURPOSE : FORKALAH-PMNP 2ND SEMESTER SUPPLIES (ACT)

PR NUMBER : 2023-08-1232

1. Award shall be made on per : Item Basis xx Lot Basis
2. Quotation validity : 20 CALENDAR DAYS FROM BID OPENING
3. Delivery Period : 25 days after conform on the P.O.
4. Delivery Area : DSWD FO-9, ZC
5. Terms of payment : WITH IN 60 WORKING DAYS
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A

9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

Please email your accomplished request for quotation and annex A @bac.dswdfo9@gmail.com

Note:

Mayor's Business/Permit

(signature over printed name)

Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____



COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY
EDWIN O. HIBIONADA
9554472971

RFQ NO. : 2023-08-1232
DATE : 08/22/2023

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS		TOTAL ABC	BIDDER'S SPECIFICATIONS REQUIRED		UNIT COST	TOTAL COST
1000	reams		Paper, Multi-Purpose, A4, 70 gsm					P	P
550	reams		Paper, Multi-Purpose, Legal, 70 gsm						
300	pcs		Sign Pen black						
200	pcs		Sign Pen blue						
30	box		Folder, expanded-100pc/box, long, green, orange, red, pink, yellow						
3000	pcs		Manila Paper						
20	box		Metacards(multi-colored, precut 1/2)						
40	box		Marker, Permanent, bullet type, black						
150	roll		Tape mMasking, 24mm-22m						
100	roll		Tape, Masking, 48mm-22m						
Total =					495,120.00				
For Submission with the canvass paper,									
1. Business Permit									
2. Philgeps Certification									
TOTAL =								P	P

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PR. NO. : 2023-08-1232

EDWIN O. HIBIONADA
CANVASSER

(SIGNATURE OVER PRINTED NAME)
SUPPLIER