

**REQUEST FOR QUOTATION****Section 52.1b - Shopping**RFQ NO. 2023-07-1130  
DATE: July 24, 2023SLP-2023-08-1130COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

Sir/Madam:

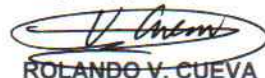


Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before Aug. 29, 2023 @ 5:00 PM

Very truly yours,

  
**ROLANDO V. CUEVA**

Regional Procurement Officer

**Terms and Conditions:**

<b>PURPOSE</b>	<b>FOR THE CONSUMPTION OF SLP STAFF-PAGADIAN-A CLUSTER COVERED FY. 2023</b>
<b>PR NUMBER</b>	<b>2023-07-1130</b>
1. Award shall be made on per	<input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis
2. Quotation validity	30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on	<b>15 CALENDAR DAYS UPON RECEIPT OF NTP</b>
4. Delivery Area	<b>PAGADIAN, ZDS</b>
5. Terms of payment	W/ IN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty	1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.	
8. Warranty	N/A
9. Performance Security	N/A

Please email your accomplished request for quotation and annex A at [bacrfq.dswdfo9@gmail.com](mailto:bacrfq.dswdfo9@gmail.com)

Region IX Department of Social Welfare and Development Procurement Management Section BAC Office	Received By: <u>[Signature]</u> Date & Time: <u>07/28/2023</u> Remarks: <u>[Signature]</u>
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(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_



Section 52.1b - Shopping

COMPANY NAME: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
COMPANY ADDRESS: GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY  
CONTACT PERSON: DENNIS DC. CATIS  
CONTACT NO. 09566878989

ANNEX A: RFQ  
RFQ NO. : 2023-07-1130  
DATE : July 24, 2023

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	16	pcs.	NOTE PAD, STICK ON, 76mm X 100mm (3" X 4") min	53,106.00			
2	60	reams	PAPER, MULTICOPY, A4, 80GSM				
3	100	reams	PAPER, MULTICOPY, LEGAL, 80GSM				
4	5	roll	TAPE, PACKAGING, 48mm, 100GSM				
5	4	box	CLIP, BACKFOLD, 19mm				
6	4	box	CLIP, BACKFOLD, 25mm				
7	4	box	CLIP, BACKFOLD, 32mm				
8	4	box	CLIP, BACKFOLD, 50mm				
9	25	pcs.	CORRECTION TAPE, 8m				
10	1	box	ENVELOPE, DOCUMENTARY, FOR LEGAL SIZE DOCUMENT				
11	1	box	ENVELOPE, EXPANDING, KRAFT, LEGAL YELLOW				
12	20	pcs.	MARKER, PERMANENT, BLACK, BULLET TYPE				
13	10	box	PAPER CLIP, VINYL/PLASTIC COATED, 50mm				
14	3	box	FOLDER EXPANDING				
15	4	pcs.	STAPLER, STANDARD TYPE, No. 35 W/ REMOVER				
16	5	box	STAPLE WIRE, STANDARD No. 35 (box of 5,000 pcs.)				

PURPOSE : FOR THE CONSUMPTION OF SLP STAFF-PAGADIAN-A CLUSTER  
COVERED FY. 2023  
PR. NO. : 2023-07-1130

(SIGNATURE OVER PRINTED NAME)  
SUPPLIER

DENNIS DC. CATIS  
CANVASSER

