

**REQUEST FOR QUOTATION****Section 52.1b - Shopping**RFQ NO. **2023-07-1129**DATE: **July 24, 2023**COMPANY NAME  
COMPANY ADDRESS  
CONTACT PERSON  
CONTACT NO.  
COMPANY TIN

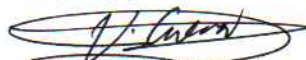
Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **Aug. 07-2023 @ 5pm**

Very truly yours,

**ROLANDO V. CUEVA**

Regional Procurement Officer

Terms and Conditions:

**PURPOSE****FOR THE CONSUMPTION OF SLP STAFF-SIBUGAY  
CLUSTER COVERED FY. 2023****PR NUMBER****2023-07-1129**

- |  |   |
|--|---|
| 1. Award shall be made on per  | : <input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis |
| 2. Quotation validity  | : 30 CALENDAR DAYS FROM BID OPENING   |
| 3. Goods shall be delivered on   | : 15 CALENDAR DAYS UPON RECEIPT OF NTP  |
| 4. Delivery Area   | : <b>IPIL, ZAMBOANGA SIBUGAY</b>  |
| 5. Terms of payment  | : W/ IN 60 CALENDAR DAYS AFTER DELIVERY   |
| 6. Liquidated Damages/Penalty  | : 1/10 of 1% of undelivered portion x No. of days of delay                          |
| 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail. |   |
| 8. Warranty  | : N/A   |
| 9. Performance Security  | : N/A   |

Please email your accomplished request for quotation and annex A at **bacrfq.dswdfo9@gmail.com**

(signature over printed name)

Supplier

PHILGEPS NO.:

PHILGEPS EXPIRY:

|   |            |
|---|------------|
| Department of Social Welfare and Development FOIX |            |
| BAC OFFICE  |            |
| For Posting                                       |            |
| Received by                                       | pen        |
| Date & Time                                       | 28-07-2023 |
| Remarks   | Posting    |

Section 52.1b - Shopping

COMPANY NAME: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
COMPANY ADDRESS: GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY  
CONTACT PERSON: DENNIS DC. CATIS  
CONTACT NO. 09566878989

ANNEX A: RFQ  
RFQ NO. : 2023-07-1129  
DATE : July 24, 2023

| ITEM NO. | QTY. | UNIT  | PURCHASER'S SPECIFICATIONS                       | TOTAL ABC | BIDDER'S SPECIFICATIONS | UNIT COST | TOTAL COST |
|----------|------|-------|--|-----------|-------------------------|-----------|------------|
| 1        | 70   | reams | PAPER, MULTICOPY, A4, 80GSM                      | 54,851.00 |                         |           |            |
| 2        | 100  | reams | PAPER, MULTICOPY, LEGAL, 80GSM                   |           |                         |           |            |
| 3        | 5    | box   | STAPLE WIRE, STANDARD No. 35 (BOX OF 5,000 Pcs.) |           |                         |           |            |
| 4        | 5    | roll  | TAPE, TRANSPARENT, 48mm, 100m                    |           |                         |           |            |
| 5        | 25   | pcs.  | CORRECTION TAPE, 8m                              |           |                         |           |            |
| 6        | 3    | box   | FOLDER, EXPANDING                                |           |                         |           |            |
| 7        | 15   | pcs.  | MARKER, WHITEBOARD, BLACK                        |           |                         |           |            |
| 8        | 1    | pcs.  | PUNCHER, PAPER, HEAVY DUTY, 2 HOLE               |           |                         |           |            |
| 9        | 3    | pcs.  | SCISSORS, SYMMETRICAL                            |           |                         |           |            |
| 10       | 4    | pcs.  | STAPLER, STANDARD TYPE, No. 35, W/ REMOVER       |           |                         |           |            |
| 11       | 50   | pcs.  | SIGN PEN, BLACK                                  |           |                         |           |            |
| 12       | 25   | pcs.  | SIGN PEN, BLUE                                   |           |                         |           |            |
| 13       | 1    | box   | ENVELOPE, DOCUMENTARY, FOR LEGAL SIZE DOCUMENT   |           |                         |           |            |
| 14       | 4    | box   | CLIP, BACKFOLD, 19mm                             |           |                         |           |            |
| 15       | 4    | box   | CLIP, BACKFOLD, 25mm                             |           |                         |           |            |
| 16       | 4    | box   | CLIP, BACKFOLD, 32mm                             |           |                         |           |            |
| 17       | 4    | box   | CLIP, BACKFOLD, 50mm                             |           |                         |           |            |

PURPOSE : FOR THE CONSUMPTION OF SLP STAFF-SIBUGAY CLUSTER  
COVERED FY. 2023  
PR NO. : 2023-07-1131

(SIGNATURE OVER PRINTED NAME)  
SUPPLIER

DENNIS DC. CATIS  
CANVASSER

