



**DSWD**  
REGION IX  
Division Office - Marikina City

REQUEST FOR QUOTATION

RFQ NO. 06 - 1054

DATE: 3-Jul-2023

RAY-2023-07-0800  
POSTED

SEPS REF No...  
DATE: 07/07/2023

SIGNATURE:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

Please submit this form together with Annex A to D

*V. Carver*

Regional Procurement Officer

## PURPOSE

PR NUMBER

1. Award shall be made on per

## 2. Quotation validity

3. Goods shall be delivered on

#### 4. Delivery Area

### 5. Terms of payment

## 6. Liquidated Damages/Penalty

7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

## 8. Warranty

## 9. Performance Security

**TOKENS AND PLAQUES FOR RRCY SEMESTRAL STAFF DEVELOPMENT MEETING**

2023 - 06 - 0800

Item Basis      ☒ Lot Basis

30 CALENDAR DAYS FROM BID OPENING

10 CALENDAR DAYS UPON RECEIPT OF NTP

**RRCY, POLANCO, ZDN**

W/ IN 60 CALENDAR DAYS AFTER DELIVERY

$$\frac{1}{10} \text{ of } 1\% \text{ of undelivered portion} \times \text{No. of days of delay}$$

N/A

N/A

Please email your accomplished request for QUOTATION and ANNEX A at [bacrfq.dswdfo9@gmail.com](mailto:bacrfq.dswdfo9@gmail.com)

(signature over printed name)

Supplier

PHILGEPS NO.:

PHILGEPS EXPIRY:

DSWD Field Office IX, General Vicente Alvarez Street, Zamboanga City, Philippines 7000  
Website: <http://www.dswd.gov.ph/fo9@dswd.gov.ph> Tel Nos. (062) 991-6030/991-6056 Telefax: (062)993-0652



(BIDDING NAME)  
(BIDDING ADDRESS)  
(CONTACT PERSON)  
(CONTACT NO.)

ANNEX A: RFO  
RFO NO. 06-1064  
DATE 2023-07-03

PURCHASER'S SPECIFICATIONS		TOTAL ABC		BIDDER'S SPECIFICATIONS		UNIT COST	TOTAL COST
ITEM NO.	QTY.	UNIT					
1	47	PCS	HOT AND COLD TUMBLER (600ml, assorted colors) - 1ST SEM				
2	47	PCS	HOT AND COLD TUMBLER (600ml, assorted colors) - 2ND SEM				
3	16	PCS	CUSTOMIZED APPRECIATION PLAQUE (4.5mm) - 1ST SEM				
4	16	PCS	CUSTOMIZED APPRECIATION PLAQUE (4.5mm) - 2ND SEM				
PURPOSE			TOKENS AND PLAQUES FOR RRCY SEMESTRAL STAFF DEVELOPMENT MEETING				
PR. NO.			2023 - 06 - 0800				
			54,500.00				

**DOCUMENTS REQUIRED DURING RFO OPENING:**

1. Mayor's Permit
2. Philippine Registration Number

(SIGNATURE OVER PRINTED NAME)  
SUPPLIER

  
JOHN MATTHEW L. AREVALO  
CANNASSER

DSWD Field Office IX - General Vicente Alvarez Street, Zamboanga City, Philippines 7000  
Website: <http://www.dswd.gov.ph/d6696dand.gov.ph> Tel No: (062) 991-6030/991-6056 Telex: (062) 991-0652

