



REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 06 - 0973  
DATE: 26-Jun-2023

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

July 10, 2023 @ 5:00 pm.

Very truly yours,

ROLANDO V. CUEVA

Regional Procurement Officer

Terms and Conditions:

PURPOSE	:	TABLES FOR DRMD STAFF & USE
PR NUMBER	:	2023 - 06 - 0973
1. Award shall be made on per	:	<input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis
2. Quotation validity	:	30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on	:	15 CALENDAR DAYS UPON RECEIPT OF NTP
4. Delivery Area	:	DSWD FO IX
5. Terms of payment	:	W/ IN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty	:	1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.	:	
8. Warranty	:	N/A
9. Performance Security	:	N/A

Please email your accomplished request for QUOTATION and ANNEX A at [bacrfq.dswdfo9@gmail.com](mailto:bacrfq.dswdfo9@gmail.com)

(signature over printed name)

Supplier

PHILGEPS NO. \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_

Vertical stamp: Regional Development Office IX  
For Posting  
Date & Time: 7/4/2023  
Remarks:

COMPANY NAME  
COMPANY ADDRESS  
CONTACT PERSON  
CONTACT NO.

Section 32.5h - Shopping

## ANNEX A: RFQ

RFQ NO.

DATE

06 - 0973

2023-08-29

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	3	PCS	OFFICE TABLE WITH TOP GLASS, 3 SIDE DRAWERS				
2	3	PCS	EXECUTIVE OFFICE CHAIR WITH ARM REST				
			XXX	\$1,000.00			
PURPOSE	TABLES FOR DRMD REPACKING USE						

## PURPOSE

TABLES FOR DRMD REPACKING USE

PR. NO.

2023 - 06 - 0973

**DOCUMENT/S REQUIRED DURING RFQ OPENING:**

### 1. Mayor's Permit

2. **Philgeps Registration Number**

(SIGNATURE OVER PRINTED NAME)

SUPPLIER

JOHN MATHEW L. AREVALO

CANVASSER

DSWD Field Office IX, General Yuzon Alonzo Street, Zamboanga City, Philippines 7000  
Website: <http://www.dswd.gov.ph/fo9@dswd.gov.ph> Tel No. (062) 891-6818/891-6816 Telex: (062) 7993-0651

