

ADMINISTRATIVE DIVISION
PROCUREMENT MANAGEMENT SECTION

DSWD-GE-002 | REV 02 | 17 AUG 2022

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 2023-06-0902
DATE: June 14, 2023

COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.
COMPANY TIN

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **JUNE 26, 2023**

@ 5:00 pm

Very truly yours,

ROLANDO V. CUEVA
Regional Procurement Officer

Terms and Conditions:

- | | | |
|--|---|---|
| PURPOSE | : | ICT EQUIPMENT FOR THE USE OF SLP STAFF |
| PR NUMBER | : | 2023-06-0902 |
| 1. Award shall be made on per | : | <input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis |
| 2. Quotation validity | : | 30 CALENDAR DAYS FROM BID OPENING |
| 3. Goods shall be delivered on | : | 30 CALENDAR DAYS UPON RECEIPT OF NTP |
| 4. Delivery Area | : | ZAMBOANGA CITY |
| 5. Terms of payment | : | W/ IN 60 CALENDAR DAYS AFTER DELIVERY |
| 6. Liquidated Damages/Penalty | : | 1/10 of 1% of undelivered portion x No. of days of delay |
| 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail. | : | |
| 8. Warranty | : | N/A |
| 9. Performance Security | : | N/A |

Please email your accomplished request for quotation and annex A at **bacrfq.dswdfo9@gmail.com**

(signature over printed name)

Supplier

PHILGEPS NO. _____
PHILGEPS EXPIRY: _____

Department of Social Welfare and Development: FOIX
BIDS AND AWARDS COMMITTEE

For Posting

Received by: *[Signature]*
Date & Time: *6/17/2023*
Remarks:

Section 52.1b - Shopping

ANNEX A: RFO
 RFO NO. : 2023-06-0902
 DATE : June 14, 2023

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 GENERAL VICENTE ALVAREZ ST. ZAMBOANGA CITY
 DENNIS DC. CATIS
 CONTACT NO 09566878989

ITEM NO.	QTY	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS		UNIT COST	TOTAL COST
1	7	unit	LAPTOP XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	349,993.00				

PURPOSE: ICT EQUIPMENT FOR THE USE OF SLP STAFF
 PR NO: 2023-06-0902

(SIGNATURE OVER PRINTED NAME)
 SUPPLIER

DENNIS DC. CATIS
 CANVASSER

DSWD Field Office IX, General Vicente Alvarez Street, Zamboanga City, Philippines 7000
 Website: <http://www.dswd.gov.ph/office@dswd.gov.ph> Tel Nos. (062) 991-6030/991-6056 Telefax: (062) 993-0652



TECHNICAL SPECIFICATION

NOTEBOOK COMPUTER

PROCESSOR	<ul style="list-style-type: none"> • not CLONE • Base Speed Frequency: not lower than 3.0 Ghz • Cores: ≥ 4 Cores 8 Threads • Cache: ≥ 8 MB Cache
DISPLAY	14"
MEMORY	≥ 8 GB
HARD DISK DRIVE	≥ 500 gb SSD
I/O Ports	<ul style="list-style-type: none"> • ≥ 4 x USB 3.0 port • 1 x headphone/ microphone combo jack • 1 x RJ-45 LAN port • 1 x VGA or DisplayPort • 1 x HDMI
Operating System	<input type="checkbox"/> Type: Latest Stable Proprietary OS 64- bit <input type="checkbox"/> Version: Professional (Must have the capability to join Active Directory)
Sound Controller:	Integrated/ built-in High-Definition Audio system
Additional Requirements	<input type="checkbox"/> SLIM TYPE <input type="checkbox"/> Manufacturer of the proposed brand should be ISO 9000 certified or better <input type="checkbox"/> Proposed BRAND should be Energy Star Compliant <input type="checkbox"/> Proposed BRAND should have an existing service center in major cities in Region 9

Prepared by:

USAY J. KUYONG, JR.

ITO-II