

**REQUEST FOR QUOTATION**

**Section 52.1b - Shopping**

RFQ NO. **05-0785**

DATE: **May 31, 2023**

COMPANY NAME  
COMPANY ADDRESS  
CONTACT PERSON  
CONTACT NO.  
COMPANY TIN

Sir/Madam:

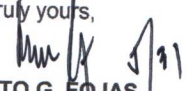
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

June 5, 2023 @ 5:00 pm.

Very truly yours,

  
**RENATO G. FOJAS**  
Regional Procurement Officer

**Terms and Conditions:**

- |                                                                                      |   |                                                                                   |
|--------------------------------------------------------------------------------------|---|-----------------------------------------------------------------------------------|
| <b>PURPOSE</b>                                                                       | : | Table and chairs for SF                                                           |
| <b>PR NUMBER</b>                                                                     | : | <b>2023-05-0785</b>                                                               |
| 1. Award shall be made on per                                                        | : | <input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis |
| 2. Quotation validity                                                                | : | 30 CALENDAR DAYS FROM BID OPENING                                                 |
| 3. Goods shall be delivered on                                                       | : | 20 Calendar days upon receipt of NTP                                              |
| 4. Delivery Area                                                                     | : | DSWD FO IX ZAMBOANGA CITY                                                         |
| 5. Terms of payment                                                                  | : | W/ IN 60 CALENDAR DAYS AFTER DELIVERY                                             |
| 6. Liquidated Damages/Penalty                                                        | : | 1/10 of 1% of undelivered portion x No. of days of delay                          |
| 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail. | : |                                                                                   |
| 8. Warranty                                                                          | : | N/A                                                                               |
| 9. Performance Security                                                              | : | N/A                                                                               |

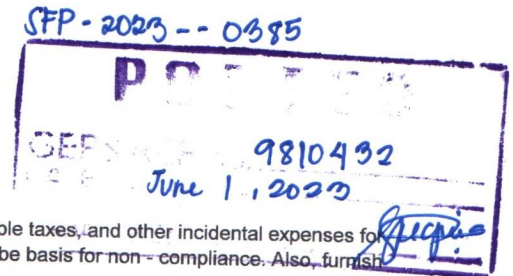
Please email your accomplished request for QUOTATION and ANNEX A at [bacrfq.dswdfo9@gmail.com](mailto:bacrfq.dswdfo9@gmail.com)

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_



Department of Social Welfare and Development FO-IX BIDS AND AWARDS COMMITTEE For Posting	Received by: <u>Rizna</u>
	Date & Time: <u>06/01/23</u>
	Remarks: <u>Posting</u>



ADMINISTRATIVE DIVISION  
PROCUREMENT MANAGEMENT SECTION  
DSWD-GF-002 | REV 02 | 17 AUG 2022

Section 52.1b - Shopping

ANNEX A: RFQ

RFQ NO. : 05-0785  
DATE : May 31, 2023

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
	6	Unit	Office tavble with 4 drawers (Please see attached sample photo)	101,000.00			
	2	Unit	Executive chair low back				
	2	Unit	Heavy duty metal office steel rack 5 layers 40x100x200cm				
	4	Pcs	HP 515 cartridge tri-color (MOH 50A)				
	4	Pcs	HP 515 Cartridge Black (XIE 75A)				
			XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX				

PURPOSE Table and chairs for SF  
PR. NO. 2023-05-0785

DOCUMENT/S REQUIRED DURING RFQ OPENING:

1. Mayor's Permit
2. Philgeps Registration Number

JERIC N. ATIGA  
CANVASSER

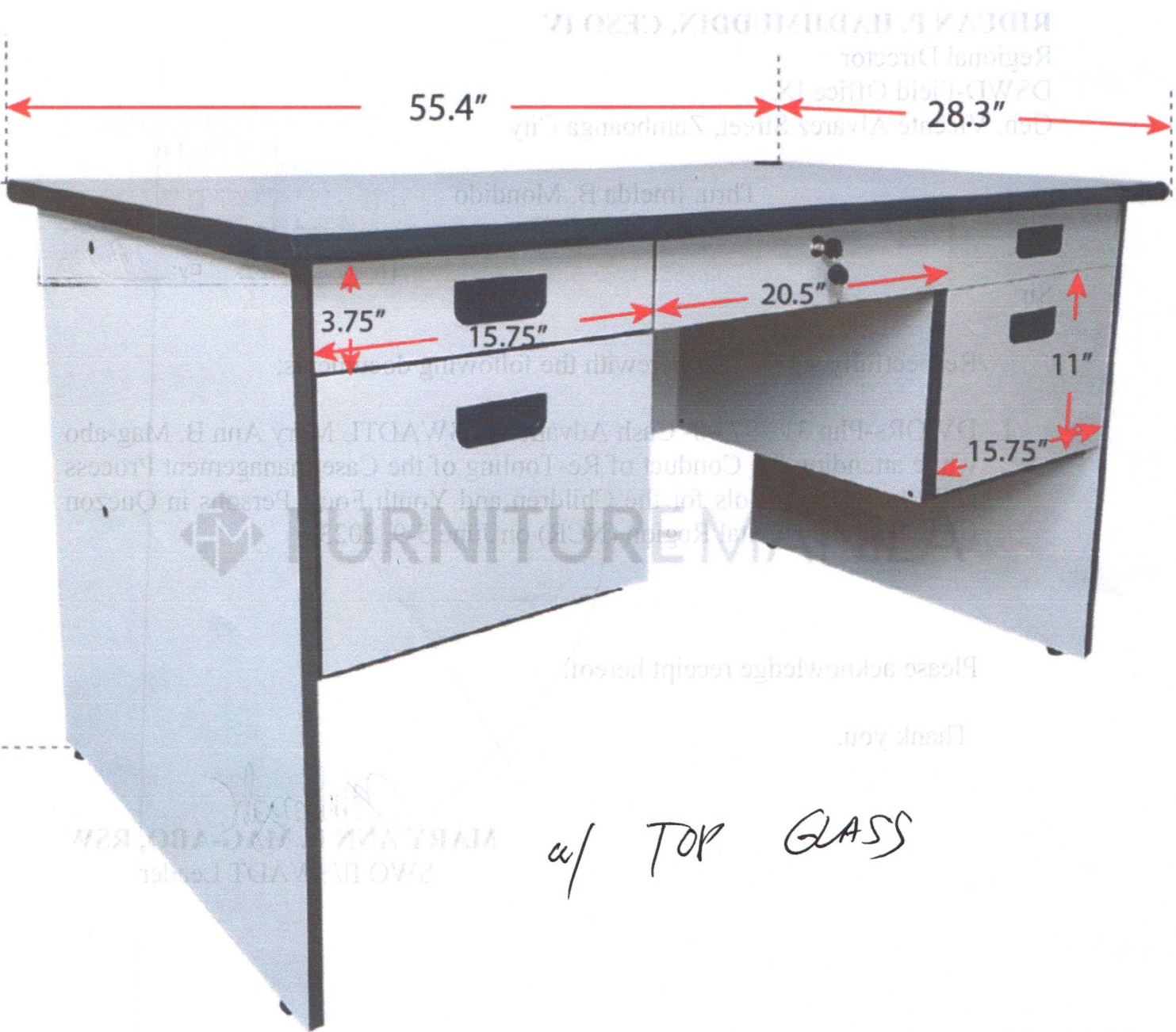
(SIGNATURE OVER PRINTED NAME)

SUPPLIER

DSWD Field Office IX , General Vicente Alvarez Street, Zamboanga City, Philippines 7000  
Website: <http://www.dswd.gov.ph/fo9@dswd.gov.ph> Tel Nos : (062) 991-6030/991-6056 Telefax: (062)993-0652







w/ TOP GLASS