

**REQUEST FOR QUOTATION**

Section 53.9b - SVP - Goods

RFQ NO. 2023-05-0683  
DATE: 06/26/2023

RJTWC-2023-6371

**POSTED**

GEPS REF. No.: 9099366  
DATE: 6/27/2023

SIGNATURE: [Signature]

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **JULY 20<sup>23</sup> 05:00 PM**

Very truly yours,  
[Signature]

**ROLANDO V. CUEVA**  
Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : **(RE-CANVASS) REPRODUCTION OF NJJWMIS AND CBJIP MANUALS**
- PR NUMBER** : **2023-05-0683**
- 1. Award shall be made on per :  Item Basis  Lot Basis
- 2. Quotation validity : **30 CALENDAR DAYS FROM BID OPENING**
- 3. Goods shall be delivered on : **30 DAYS UPON RECEIPT OF NTP**
- 4. Delivery Area : **ZAMBOANGA CITY**
- 5. Terms of payment : **W/ IN 60 CALENDAR DAYS AFTER DELIVERY**
- 6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

Bids and Procurement Committee

Department of Social Welfare and Development - Region IX

Zamboanga City

For Bidding

Received by: Fayth

Date & Time: 6/27/2023

Remarks:

Please email your accomplished request for quotation and annex A at [bacrfq.dswdfo9@gmail.com](mailto:bacrfq.dswdfo9@gmail.com)

(signature over printed name)

Supplier

PHILGEPS NO. \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_







ANY NAME  
 CONTACT PERSON  
 CONTACT NO.

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 GENERAL VICENTE ALVAREZ ST. ZAMBOANGA CITY  
 DENNIS DC. CATTIS  
 09566878989

ADMINISTRATIVE DIVISION  
 PROCUREMENT MANAGEMENT SECTION  
 DSWD-491 REV 02 17 AUG 2022

Section 53.9b - SVP - Goods  
 ANNEX A: RFQ  
 RFO NO. : 2023-05-0683  
 DATE : 06/26/2023

| ITEM NO. | QTY. | UNIT  | PURCHASER'S SPECIFICATIONS   | TOTAL ABC  | BIDDER'S SPECIFICATIONS | UNIT COST | TOTAL COST |
|----------|------|-------|--|------------|-------------------------|-----------|------------|
| 1        | 100  | piece | USERS MANUAL OF NUJWMIS  | 200,325.00 |                         |           |            |
| 2        |      |       | SPECS:   |            |                         |           |            |
| 3        |      |       | PAPER STOCK (COVER) FOLDCOTE CAL 12  |            |                         |           |            |
| 4        |      |       | PAPER STOCK (INSIDE PAGE) BOOK PAPER, 120 GSM UNCOATED                       |            |                         |           |            |
| 5        |      |       | COLOR: FULL COLOR  |            |                         |           |            |
| 6        |      |       | SIZE: 8.5 X 11 INCHES  |            |                         |           |            |
| 7        |      |       | No. OF PAGES: 39-49 (EXCLUDING COVERS)                                       |            |                         |           |            |
| 8        |      |       | PRINTING: ONE SIDED  |            |                         |           |            |
| 9        |      |       | BINDING: PERFECT BINDING   |            |                         |           |            |
| 10       |      |       | FINISH: COVER WITH MATTE LAMINATION  |            |                         |           |            |
| 11       |      |       | OTHERS WITH TYPE SETTING AND LAYING OUT                                      |            |                         |           |            |
| 12       | 265  | piece | USERS MANUAL CBJJP   |            |                         |           |            |
| 13       |      |       | SPECS:   |            |                         |           |            |
| 14       |      |       | PAPER STOCK (COVER) FOLDCOTE CAL 12  |            |                         |           |            |
| 15       |      |       | PAPER STOCK (INSIDE PAGE) BOOK PAPER, 120 GSM UNCOATED                       |            |                         |           |            |
| 16       |      |       | COLOR: FULL COLOR  |            |                         |           |            |
| 17       |      |       | SIZE: 8.5 X 11 INCHES  |            |                         |           |            |
| 18       |      |       | No. OF PAGES: 120 (INCLUDING COVERS)   |            |                         |           |            |
| 19       |      |       | PRINTING: ONE SIDED  |            |                         |           |            |
| 20       |      |       | BINDING: PERFECT BINDING   |            |                         |           |            |
| 21       |      |       | FINISH: COVER WITH MATTE LAMINATION  |            |                         |           |            |
| 22       |      |       | OTHERS WITH TYPE SETTING AND LAYING OUT                                      |            |                         |           |            |
| 23       |      |       | PLEASE PROVIDE SAMPLE BEFORE FINAL PRINTING                                  |            |                         |           |            |
|          |      |       | XX |            |                         |           |            |

PURPOSE : (RE-CANVASS) REPRODUCTION OF NUJWMIS AND CBJJP MANUALS  
 PR. NO. : 2023-06-0876

DENNIS DC. CATTIS  
 CANVASSER

(SIGNATURE OVER PRINTED NAME)  
 SUPPLIER

