

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 06-1010
DATE: 23-Jun-2023

COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.
COMPANY TIN

Sir/Madam:

KALAH - 2023-06-1010

POSTED

GEPS REF. No. 9891879

DATE: 6/23/23

SIGNATURE: [Signature]

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

July 3, 2023 @ 15:00pm

Very truly yours,

[Signature]
ROLANDO Y. PUEVA

Regional Procurement Officer

Terms and Conditions:

PURPOSE FOR KKB ACT OFFICE SUPPLIES (IPIL)

PR NUMBER 2023-06-1010

1. Award shall be made on per : ☐ Item Basis ☒ Lot Basis
2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on : **20 DAYS AFTER RECEIVED/CONFORMED ON THE NTP**
4. Delivery Area : **SWADT IPIL**
5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A

Please email your request for quotation and annex A at bacrfq.dswdfo9@gmail.com

Department of Social Welfare and Development FO-IX
BIDS AND AWARDS COMMITTEE

For Posting

Received by: [Signature]

Date & Time: 6/23/23 11:24am

Remarks:

(signature over printed name)

Supplier

Section 52.1b -
Shopping

ANNEX A. RFQ
RFQ NO
DATE
06-1011
2023-06-28

COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.

PURCHASER'S SPECIFICATIONS			BIDDER'S SPECIFICATIONS		
ITEM NO.	QTY.	UNIT	TOTAL AMT	UNIT COST	TOTAL COST
25	pad	Note Pad, Stick on, 3" x 3"	180,465.70		
400	reams	Paper, Multi-purpose, A4 70, gsm			
100	reams	Paper, Multi-purpose, Legal, gsm			
15	jar	Glue, all purpose			
20	box	Staple Wire, Standard			
50	roll	Tape, Masking, 24mm-22m			
40	roll	Tape, Masking, 48mm-22m			
50	roll	Tape, Packaging 48 mm-30m(brown)			
50	roll	Tape, Transparent, 24mm-50m			
40	roll	Tape, Transparent, 48mm-30m			
72	pcs	Correction tape, 8m			
30	pcs	Marker whiteboard, black			
30	pcs	Marker whiteboard, blue			
40	pcs	Marker permanent, blue, bullet type			
30	box	Paper clip, vinyl/plastic coated, 50mm			
20	box	Pencil, lead, with eraser			
10	pcs	DATING and STAMPING Machine			
15	pcs	Pencil, sharpener, manual, single cutter head			
15	pcs	Puncher, paper, heavy duty			
15	pair	Scissors, symmetrical			
20	pcs	Stapler, standard type			
20	pcs	Staple remover, pillar type			
15	pcs	Monobloc chair, beige			
200	pcs	Sign pen, black 0.5mm ballpoint			
200	pcs	Sign pen, blue 0.5mm ballpoint			

PURPOSE FOR KIB ACT OFFICE SUPPLIES (PIL)
PR NO 2023-06-1011

DECLARATION REQUIRED DURING BIDDING:
1. Mayor's Permit
2. Philippine Registrar's Number

Edwin O. Hilborn
Edwin O. Hilborn
CHAIRMAN

(SIGNATURE OVER PRINTED NAME)
SUPPLIER

