

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. **06-1007**
DATE: **23-Jun-2023**

COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.
COMPANY TIN

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before July 3, 2023 @ 5:00pm.

Very truly yours,

[Signature]
Regional Procurement Officer

Terms and Conditions:

PURPOSE For RPMO 2nd semester office supplies

PR NUMBER 2023-06-1007

1. Award shall be made on per

2. Quotation validity

3. Goods shall be delivered on

4. Delivery Area

5. Terms of payment

6. Liquidated Damages/Penalty

7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

8. Warranty

9. Performance Security

Please email your request for quotation and annex A at bacrfq.dswdfo9@gmail.com

☐ Item Basis

☒ Lot Basis

30 CALENDAR DAYS FROM BID OPENING

20 DAYS AFTER RECEIVED/CONFORMED ON THE NTP

DSWD FO9, ZAMBOANGA CITY

W/ IN 60 CALENDAR DAYS AFTER DELIVERY

1/10 of 1% of undelivered portion x No. of days of delay

N/A

N/A

Department of Social Welfare and Development FO-X
BIDS AND AWARDS COMMITTEE

For Posting
[Signature]

Received by: *[Signature]*
Date & Time: *6/27/23 11:25 am*
Remarks:

COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO

ADMINISTRATIVE DIVISION
PROCUREMENT MANAGEMENT SECTION
DSWD-OF-002 | REV 02 | 17 AUG 2022

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ANNEX A: RFO
RFO NO. :
DATE : 06-1007
2023-06-26

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS		BIDDER'S SPECIFICATIONS		UNIT COST	TOTAL COST
				TOTAL ABC				
100	PCS		Archfile file folder with side mechanism & Green top Mechanism long					
50	pack		Plastic Sando Bag / Clear 6.5" mx 13"					
1	unit		Stainless steel utility cart 3 shelf duoble handle					
100	units		Plastic storage box, multipurpose, big size, 80L					
10	roll		Rope Twine 7 Trellis 2 ply, One (1) kilo per roll					