



REQUEST FOR QUOTATION

Section 53.9-Small Value Procurement

RFQ NO. 02-0192
DATE: JUNE 01, 2023

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

HFE-2023-06-0388

POSTED
SEPS REF No. 9812731
DATE: 02/06/2023
SIGNATURE: [Signature]

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate TECHNICAL SPECIFICATIONS could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD FO IX BAC OFFICE on or before June 6, 2023 @ 9:00 AM.

Very truly yours,
[Signature]
RODOLFO CUEVA, Jr.
Regional Procurement Officer
06/01/23

Terms and Conditions:

- PURPOSE : CONDUCT OF QUARTERLY STAFF DEVELOPMENT MEETING AT HFE.
- PR NUMBER : 2023-02-0170
- 1. Award shall be made on per : ___ Item Basis ✓ Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : MARCH, JUNE, SEPTEMBER & DECEMBER CY 2023
- 4. Delivery Area : LOGOY DIUTAY TALON-TALON 2ND COMPOUND DSWD-HOME FOR THE ELDERLY
- 5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

IX
Department of Social Welfare and Development
BIDS AND AWARDS COMMITTEE
For Posting
Received by: RIZNA
Date & Time: June 1, 2023
Remarks: Posting

(signature over printed name)
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____





PROTECTIVE SERVICES DIVISION
HOME FOR THE ELDERLY/FIELD OFFICE IX

Section 53.10-Lease of Real Property
and Venue
ANNEX A: RFQ
RFQ NO. : 02-0192
DATE :

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
SUPPLIES AND MATERIALS							
1	25	pcs.	Customized Insulated Cup Re: 1st Quarter Staff Dev't				
2	25	pcs.	Customized Planner Re: 3rd Quarter Staff Dev't				
3	25	pcs.	Customized Food Container Set Re: 2nd Quarter Staff Dev't				
4	25	pcs.	Customized Plaques: Re: 4th Quarter Staff Dev't				
			XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX				
				P25,000.00			
				P01,700.00			

PURPOSE : CONDUCT OF QUARTERLY STAFF DEVELOPMENT MEETING AT HFE.
PR. NO. : 2023-02-0192

DOCUMENT/S REQUIRED DURING RFQ OPENING:

1. Mayor's Permit
2. Philgeps Registration Number
3. Income/Business Tax Return for ABC's Above 500k

SUPPLIER (Signature over Printed Name)

CANVASSER

DSWD Field Office IX, General Vicente Alvarez Street, Zamboanga City, Philippines 7000
Website: <http://www.dswd.gov.ph/fo9@dswd.gov.ph> Tel Nos.: (062) 991-6030/991-6056 Telefax: (062)993-0652

