

**REQUEST FOR QUOTATION****Section 52.1b - Shopping**RFQ NO. **2023-5-568**DATE: **9-May-2023**COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

Sir/Madam:

**PANTAWID -2023-05-0287**

<b>POSTED</b>
GEPS REF No.: _____
DATE: _____
SIGNATURE: _____

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

May 15, 2023

Very truly yours,

**RENATO G. FOJAS**  
Regional Procurement Officer**Terms and Conditions:**

<b>PURPOSE</b>	:	<b>FOR THE USE OF PANTAWID MUNICIPAL OFFICE STAFF UNDER LILOY</b>
<b>PR NUMBER</b>	:	
1. Award shall be made on per	:	<input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis
2. Quotation validity	:	<b>20 CALENDAR DAYS FROM BID OPENING</b>
3. Goods shall be delivered on	:	<b>20 DAYS UPON RECEIPT OF APPROVED NTP</b>
4. Delivery Area	:	<b>DSWD FIELD OFFICE IX LILOY ZDN</b>
5. Terms of payment	:	<b>W/ IN 60 CALENDAR DAYS AFTER DELIVERY</b>
6. Liquidated Damages/Penalty	:	<b>1/10 of 1% of undelivered portion x No. of days of delay</b>
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.	:	
8. Warranty	:	N/A
9. Performance Security	:	N/A

Please email your accomplished request for quotation and annex A at [bac.dswdfo9@gmail.com](mailto:bac.dswdfo9@gmail.com)

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_

PHILGEPS EXPIRY: \_\_\_\_\_



COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :

ANNEX A: RFQ  
RFQ NO. :  
DATE :  
2023-5-568  
2023-05-02

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	5	UNITS	PRINTER WITH SCANNER 3 IN 1	72,500.00			
2							
3							
4			XXXXXXXXXXXXXXXXXXXXXXX				
5							
6							
7							
8							
9							
10							
11							
12							
13							

PURPOSE

PR. NO. : 2023-5-568

FOR THE USE OF PANTAWID MUNICIPAL OFFICE STAFF UNDER LILOY

DOCUMENT/S REQUIRED DURING RFQ OPENING:

- Mayor's Permit
- Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)  
SUPPLIER

CANVASSER  
JAN GIOVA/ MALOU CALLO

DSWD Field Office IX, General Vicente Alvarez Street,  
Website: <http://www.dswd.gov.ph/f09@dswd.gov.ph> Tel Nos.:10  
Taga City, Philippines 7000  
030/991-6056 Telefax: (062)993-0652

1. **PRINTER WITH SCANNER**

*With feeder for scanning/photocopying*

**Function:** Print, Scan, Copy

**Printer type:** Inkjet Printer

**PRODUCT DIMENSIONS (WIDTH X DEPTH X HEIGHT):** 435 mm x 380 mm x 195 mm

**PRINT SPEED:** 17 (Mono) / 16.5 (Col) ipm

**FPOT:** 6 (Mono) / 6.5 (Col) seconds

**PAPER SIZE:** A4, Letter, Legal, Mexican Legal, India Legal, Folio, Executive, B5, A5, B6, A6, C5 Envelope, Com-10, DL Envelope, Monarch, Photo(10x15cm/4x6"), Photo-L(9x13cm/3.5x5"), Photo-2L(13x18cm/5x7"), Index card(13x20cm/5x8") (Legal, Mexico Legal, India Legal, Folio, B5 and B6 size paper are supported only in some countries.)

**MAXIMUM PAPER CAPACITY:** Up to 150 sheets of 80 gsm plain paper

*USAY ~~XXXXXXXXXX~~ SR*