



ADMINISTRATIVE DIVISION PROCUREMENT MANAGEMENT SECTION

DSWD-GF-002 | REV 02 | 17 AUG 2022

REQUEST FOR QUOTATION

Section 52.1b - Shopping

2023-4-543 RFQ NO. 4-26-23 DATE: PANTAWID-2023-04-6265 SIGNATURE .

COMPANY NAME **COMPANY ADDRESS** CONTACT PERSON CONTACT NO. **COMPANY TIN**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate TECHNICAL SPECIFICATIONS could be basis for noncompliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form tagether with Annex A to DSWD FO IX BAC OFFICE on or before MAY 0 2 2023 @ 05:00 pm

> Very truly yours, RENATO G. FO. Regional Procurement Officer

Terms and Conditions:

PURPOSE FOR THE USE PANTAWID MUNICIPAL OFFICE LILOY ZDN

PR NUMBER

1. Award shall be made on per

√ Lot Basis Item Basis

2. Quotation validity

3. Goods shall be delivered on

4. Delivery Area

5. Terms of payment

6. Liquidated Damages/Penalty

20 CALENDAR DAYS FROM BID OPENING
20 DAYS UPON RECIEPT OF APPROVED NTP
DSWD FIELD OFFICE IX LILOY ZDN
W/ IN 60 CALENDAR DAYS AFTER DELIVERY
1/10 of 1% of undelivered portion x No. of days of delay

7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

8. Warranty

N/A

9. Performance Security

N/A

Please email your accomplished request for quotation and annex A at bac.dswdfo9@gmail.com

(signature over printed name) Supplier

70-IX

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Dep

DS AND

PHILGEPS NO PHILGEPS EXPIRY:

DSWD Field Office IX, General Vicente Alvarez Street, Zamboanga City, Philippines 7000 Website: http://www.dswd.gov.ph/fo9@dswd.gov.ph Tel Nos.:(062) 991-6030/991-6056 Telefax: (062)993-0652







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Section 52.1b - Shopping

ANNEX A: RFQ RFQ NO. : DATE :

2023-4-543 4-26-23

COMPANY NAME
COMPANY ADRESS
CONTACT PERSON
CONTACT NO.

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PCS	JAR	BXS	BXS	BXS	BXS	BXS	BTL	ВТ	BTL	BTL	BTL	BTL	BTL	BTL	BTL	BTL	BTL	BTL	BXS	BXS	BXS	UNIT
EXPANDED LONG FOLDER	GLUE 130 GRAMS	CORRECTION TAPE BMM	PLASTIC PAPER FASTENERS BIG	SING PEN 0.5 BLACK	BALLPEN BALLPOINT BLUE @ 25'S/BX	BALLPEN BALLPOINT BLACK @ 25'S/BX	INK EPSON MAGENTA 003	INK EPSON YELLOW 003	INK EPSON CYAN 003	INK EPSON BLACK 003	INK EPSON 664 MAGENTA	INK EPSON 664 YELLOW	INK EPSON 664 CYAN	INK EPSON 664 BLACK	INK BROTHER BTD60 MAGENTA	INK BROTHER BTD 60 YELLOW	INK BROTHER BTD 60 CYAN	INK BROTHER BTD 60 BLACK	PAPER BOND S-20 A4	PAPER BOND S-20 SHORT	PAPER BOND S-20 LONG	PURCHASER'S SPECIFICATIONS
				235,450.00																		TOTAL ABC
													*	(*								BIDDER'S SPECIFICATIONS
	-															E I						UNIT COST
		×																				TOTAL COST

34	33	32	31	30	29	28	27	26	25	24	23
42	w	21	6	31	6	Uì	34	12	O	-	154
PCS	PCS	BXS	PCS	BXS	BXS	PCS	PCS	PCS	BXS	PCS	BXS
MANILA PAPER	STORAGER BOX 50 LITERS CLEAR WIT HCOVER AND ROLLER	PACKING TAPE BIG	SCISSORS MEDIUM STAINLESS	STAPLE WIRE NO.35	STAPLER W/REMOVER NO.35	PUNCHER 2 HOLES HD	PAPER CLIP BIG	PAPER CUP SMALL	PERMANENT MARKER BROAD @ 12'S/BX BLACK	ORDINARY FOLDER LONG	EXPANDED ENVELOP LONG

	ZDN	FOR THE USE PANTAWID MUNICIPAL OFFICE LILOY ZDN	
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			200

PURPOSE

PR. NO.

2023-4-543

DOCUMENT/S REQUIRED DURING RFQ OPENING:

I. Mayor's Permit

2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)
SUPPLIER

JUN GLOVA

DSWD Field Office IX , General Vicente Alvarez Street, (a) All Inga City, Philippines 7000 Website: http://www.dswd.gov.ph/fo9@dswd.gov.ph Tel Nos.:[C , 42,030/991-6056 Telefax: (062)993-0652