

REQUEST FOR QUOTATION**Section 52.1b - Shopping**RFQ NO. **02-0189**DATE: **February 28, 2023**COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

06 MAR 2023 @ 05:00 P.M.

Very truly yours,


RENATO G. FOJAS
Regional Procurement Officer**Terms and Conditions:**

- | | | |
|--|---|---|
| PURPOSE | : | Office supplies for SOC PEN |
| PR NUMBER | : | 2023-02-0189 |
| 1. Award shall be made on per | : | <input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis |
| 2. Quotation validity | : | 30 CALENDAR DAYS FROM BID OPENING |
| 3. Goods shall be delivered on | : | 15 Calendar days upon receipt of NTP |
| 4. Delivery Area | : | DSWD FO IX ZAMBOANGA CITY |
| 5. Terms of payment | : | W/ IN 60 CALENDAR DAYS AFTER DELIVERY |
| 6. Liquidated Damages/Penalty | : | 1/10 of 1% of undelivered portion x No. of days of delay |
| 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail. | : | |
| 8. Warranty | : | N/A |
| 9. Performance Security | : | N/A |

Please email your accomplished request for QUOTATION and ANNEX A at bacrfq.dswdfo9@gmail.com

(signature over printed name)

Supplier

PHILGEPS NO.:

PHILGEPS EXPIRY:

Department of Social Welfare and Development - FOIX
BIDS AND AWARDS COMMITTEE

For Posting
Fordaw's

Received by: **03/01/2023**
Date & Time: **posting**
Remarks:



COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.

ADMINISTRATIVE DIVISION
PROCUREMENT MANAGEMENT SECTION

(DSWD-AP-001) | REV. 01.17 APR. 2022

Section 52.1b - Shopping

ANNEX A: RFO
RFO NO. 00-50189
DATE February 28, 2023

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
25	Pcs		Two hole office heavy duty puncher				
10	Bundle		Looseleaf/ Government folder				
60	Pcs		Staple wire no.35 500 pcs				
30	Box		Stapler standard load cup individual ox with remover				
20	Box		Envelope expanding kraftboard garter legal size brown				
40	Roll		Double sided tape 1 inch				
40	Roll		Packaging tape 2 inch				
50	Roll		Clear tape 1 inch				
50	Roll		Clear tape 2 inch				
50	Pcs		Sticky note 100pcs 3x4 size yellow				
150	Pcs		Balpen needle tip black good quality				
15	Box		Paper A4 S20	265,300.00			
20	box		Paper legal S20				
50	Pcs		Platic mega box high impact resistant storage and organizing box 120L				
40	BU		Link Continuous 003 Black 65m				
40	BU		Link BT D60bx black 108m				
15	BU		Link BT5000C Cyan 48.8m				
15	BU		Link BT5000M Cyan 48.8m				
15	BU		Link BT5000Y Cyan 48.8m				
2	Pcs		Luggage (trolley) Hard case 20 inches				
10	Pcs		Electric stand fan 16 inch adjustable height				
10	Pcs		Extension wire 4 meters and 3 gang				
2	Pcs		Water Dispenser with hot and Cold (Bottom Load)				
6	Pcs		3 Layers heavy duty steel rack organizer (40x90x180cm) powder coated metal				
			XX				

PURPOSE Office supplies for SOCPEN
PR. NO. 2023-02-01169

- DOCUMENTS REQUIRED DURING RFO OPENING:
1. Mayor's Permit
 2. Philgeps Registration Number

(SIGNATURE OVER PRINTED NAME)
SUPPLIER

