

REQUEST FOR QUOTATION

Section 52.1b - Shopping

RFQ NO. 03-0240
DATE: March 6, 2023

COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.
COMPANY TIN

Sir/Madam:

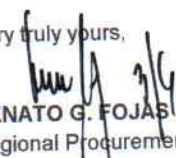
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

March 13, 2023 @ 05:00 PM

Very truly yours,


RENATO G. FOJAS
Regional Procurement Officer

Terms and Conditions:

PURPOSE	Printer machine and Voice recorder For PSD use
PR NUMBER	2023-03-0240
1. Award shall be made on per	<input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis
2. Quotation validity	30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on	15 Calendar days upon receipt of NTP
4. Delivery Area	DSWD FO IX ZAMBOANGA CITY
5. Terms of payment	W/ IN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty	1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.	
8. Warranty	N/A
9. Performance Security	N/A

Please email your accomplished request for QUOTATION and ANNEX A at bacrfq.dswdfo9@gmail.com

(signature over printed name)

Supplier

PHILGEPS NO.:
PHILGEPS EXPIRY:

Department of Social Welfare and Development - FO IX
BIDS AND AWARDS COMMITTEE

For Posting

Received by: Ferdinand
Date & Time: 03/07/2023
Remarks: Posting



COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :

ADMINISTRATIVE DIVISION
PROCUREMENT MANAGEMENT SECTION

DSWD-CR-603 | REV 01 | 17 AUG 2013

Section 52.1b -

Shopping

ANNEX A: RFQ
RFQ NO. :
DATE :
03-0240
March 6, 2023

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
3	Unit	Printer machine	Print,scan,copy printer, inkjet printer	58,000.00			
			Product dimension 435X359X159mm (width,depth,height) Paper size A4 and Legal				
			Please see attached Specification				
			Digital Voice recorder				
2	Unit		3.99X1.44 inch record in mp3/ with LPCM				
			Automatic record level with noise reduction				
			XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX				

PURPOSE : Printer machine and Voice recorder for PSD

PR. NO. : 2023-03-0240

DOCUMENTS REQUIRED DURING RFQ OPENING:

- Mayor's Permit
- Philgeps Registration Number

JERIC N. ATTIGA
CANVASSER

DSWD Field Office IX, General Vicente Alvarez Street, Zamboanga City, Philippines 7000
Website: <http://www.dswd.gov.ph/fo9@dswd.gov.ph> Tel Ncs: (062) 991-6030/991-6056 Telefax: (062)993-0652

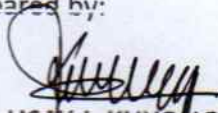


(SIGNATURE OVER PRINTED NAME)
SUPPLIER

TECHNICAL SPECIFICATIONS FOR 3 in 1 PRINTER with CIS

PRINTING	
	3 in 1 with continuous ink system
	Plain Paper, Inkjet Paper (coated paper), Glossy Paper, Recycled Paper
	A4, Letter, Legal, Mexico Legal, India Legal, Folio, Executive, B5 (JIS), A5, B6 (JIS), A6, Envelopes (C5, Com-10, DL, Monarch), Photo (4" x 6")/(10 x 15 cm), Photo 2L (5" x 7")/(13 x 18 cm), Index card (5" x 8")/(13 x 20 cm)
	Up to 50 sheets of 80 gsm Plain Paper (face up print delivery to the output paper tray)
SCANNING (WITH FEEDER FOR SCANNING)	
Colour/Monochrome	Yes/Yes
TWAIN Compliant	(Windows 7 SP1 / Windows 8.1 / Windows 10 / Windows 11)
WIA Compliant	(Windows 7 SP1 / Windows 8.1 / Windows 10 / Windows 11)
Colour Depth	30 bit colour processing (Input) 24 bit colour processing (Output)
Greyscale	10 bit colour processing (Input) 8 bit colour processing (Output)
Resolution	Up to 19200 x 19200 dpi (interpolated) (from Scanner Glass) Up to 1200 x 2400 dpi (optical) (from ADF) Up to 1200 x 600 dpi (optical)
Scanning Width and Length (Single-sided document)	(Scanner Glass) Width: Up to 213.9 mm Length: Up to 295 mm (ADF) Width: Up to 213.9 mm Length: Up to 353.6 mm
COPIER (WITH FEEDER)	
	Colour and Monochrome
Copy Width	≥ 204 mm
Multiple Copies (using feeder)	Stacks/Sorts up to 99 pages

Prepared by:


 USAY J. KUYONG, JR.

ITC-II