



DSWD
REGION IX

HOME FOR THE ELDERLY/FIELD OFFICE
IX

REQUEST FOR QUOTATION

Section 53.9-Small Value Procurement

RFQ NO. 02-0110
DATE: MARCH 08, 2023

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

HFE-2023-03-095
POSTED
GEPS REF No.:
DATE: 03-09-2023
SIGNATURE: [Signature]

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate TECHNICAL SPECIFICATIONS could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD FO IX BAC OFFICE on or before
March 13, 2023 @ 05:00 PM

Very truly yours,
[Signature]
3/8/23
RENATO G. FOJAS
Regional Procurement Officer

Terms and Conditions:

- PURPOSE : CONDUCT OF RECREATIONAL ACTIVITY OF CLIENTS CY 2023 AT HFE.
- PR NUMBER : 2023-02-0110
- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : MARCH-DECEMBER CY 2023
- 4. Delivery Area : LOGOY DIUTAY TALON-TALON 2ND COMPOUND DSWD-HOME FOR THE ELDERLY
- 5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

Department of Social Welfare and Development - CH
BIDS AND AWARDS COMMITTEE
For Posting
Received by: [Signature]
Date & Time: 03/07/2023
Remarks: [Signature]

(signature over printed name)
Supplier

PHILGEPS NO.:
PHILGEPS EXPIRY:





PROTECTIVE SERVICES DIVISION
HOME FOR THE ELDERLY/FIELD OFFICE IX

Section 53.9- Small Value Procurement

ANNEX A: RFQ

RFQ NO. : 02-0110

DATE : **MARCH 08, 2023**

COMPANY NAME : _____
 COMPANY ADDRESS : _____
 CONTACT PERSON : _____
 CONTACT NO. : _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDERS' SPECIFICATIONS	UNIT COST	TOTAL COST
1	4	QUARTE R	QUARTERLY RECREATIONAL ACTIVITY Provision of One Meal & Two Snacks: 500php X 80 heads XX				
				P160,000.00			

PURPOSE : CONDUCT OF RECREATIONAL ACTIVITY OF CLIENTS CY 2023 AT HFE.

PR. NO. : 2023-02-0110

DOCUMENTS REQUIRED DURING RFQ OPENING:

1. Mayor's Permit
2. Philgeps Registration Number
3. Income/Business Tax Return for ABC's Above 500k

SUPPLIER'S Signature over Printed Name)

CANVASSER

DSWD Field Office IX, General Vicente Alvarez Street, Zamboanga City, Philippines 7000
 Website: <http://www.dswd.gov.ph/fo9@dswd.gov.ph> Tel Nos.:(062) 991-8030/991-8056 Telefax: (062)993-0652

