



HOME FOR THE ELDERLY
OFFICE IX

REQUEST FOR QUOTATION

Section 53.9-Small Value Procurement

RFQ NO. 02-0082
DATE: March 08, 2023

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

HFE - 2023 - 03 - 092
POSTED
GEPS REF No.:
DATE: 03-09-2023
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before March 13, 2023 @ 05:00 PM.

Very truly yours,

RENATO G. FOJAS
Regional Procurement Officer

Terms and Conditions:

- PURPOSE** : FOR THE CONDUCT OF MONTHLY MEETINGS & CONFERENCE CY 2023 AT HOME FOR THE ELDERLY.
- PR NUMBER** : 2023-02-0082
- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : **MARCH-DECEMBER CY 2023**
- 4. Delivery Area : **LOGOY DIUTAY TALON-TALON 2ND COMPOUND DSWD-HOME FOR THE ELDERLY**
- 5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

Department of Social Welfare and Development (DSWD)
BIDS AND AWARDS COMMITTEE
For Posting

Received by: Ferdinand
Date & Time: 03/09/2023
Remarks: posting

(signature over printed name)
Supplier
PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____



