

REQUEST FOR QUOTATION**Section 52.1b - Shopping**RFQ NO. 2023-3-314
DATE: 3/21/23COMPANY NAME
COMPANY ADDRESS
CONTACT PERSON
CONTACT NO.
COMPANY TIN

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

March 17, 2023 @ 5:00pm.

Very truly yours,


RENATO G. FOJAS

Regional Procurement Officer

Terms and Conditions:

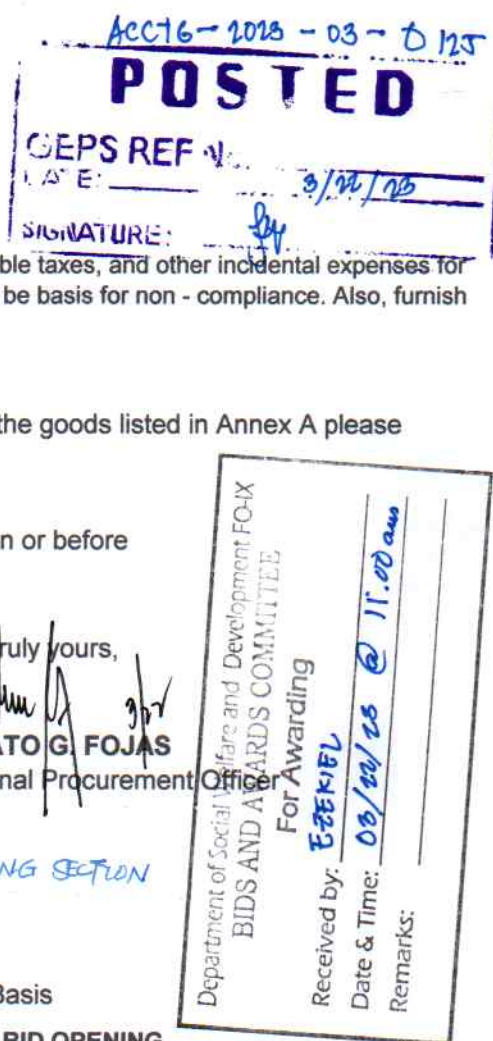
- | | | |
|--|---|--|
| PURPOSE | : | FOR THE USE AT <u>ACCOUNTING SECTION</u> |
| PR NUMBER | : | |
| 1. Award shall be made on per | : | <u> </u> Item Basis <input checked="" type="checkbox"/> Lot Basis |
| 2. Quotation validity | : | 20 CALENDAR DAYS FROM BID OPENING |
| 3. Goods shall be delivered on | : | 5 DAYS UPON RECEIPT OF APPROVED NTP |
| 4. Delivery Area | : | DSWD FIELD OFFICE IX, ZAMBOANGA CITY |
| 5. Terms of payment | : | W/ IN 60 CALENDAR DAYS AFTER DELIVERY |
| 6. Liquidated Damages/Penalty | : | 1/10 of 1% of undelivered portion x No. of days of delay |
| 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail. | : | |
| 8. Warranty | : | N/A |
| 9. Performance Security | : | N/A |

Please email your accomplished request for quotation and annex A at bac.dswdfo9@gmail.com

(signature over printed name)

Supplier

PHILGEPS NO.:





Section 52.1b - Shopping

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :

ANNEX A: RFQ
RFQ NO. :
DATE :
2023-3-314
3/21/23

PURCHASER'S SPECIFICATIONS			TOTAL ABC	BIDDER'S SPECIFICATIONS		UNIT COST	TOTAL COST
ITEM NO.	QTY.	UNIT					
1	30	PADS	STICKY NOTE INDEX TABS WRITABLE COLORED				
2			SIZE: 5" X 1.7"1 . 3.4 CM 10 X 25 SHEETS				
3	5	UNIT	ERGONOMIC RECLINER OFFICE CHAIR HIGHBACK COMPUTER DESK CHAIR WITH ADJUSTABLE HEADREST AND FOOTREST				
4	7	PCS	UPS 1200 VA X 650WATT WIT HAVR UNIVERSAL SOCKETS				
5	6	PCS	3 TIER TROLLEY UTILITY CART ORGANIZER WITH HANDLE AND LOCKABLE WHEELS				
6			XX				
7							
8							
9							
10							
11							
			XX				
			84,000.00				

PURPOSE : FOR THE USE AT ACCOUNTING SECTION
PR. NO. : 2023-3-314

DOCUMENT/S REQUIRED DURING RFQ OPENING:

1. Mayor's Permit
2. Philgeps Registration Number

CANVASSER
JUN GIOVA

(SIGNATURE OVER PRINTED NAME)
SUPPLIER