

**REQUEST FOR QUOTATION****Section 52.1b - Shopping**RFQ NO. **2022-10-1055**DATE: **10-26-22**COMPANY NAME  
COMPANY ADDRESS  
CONTACT PERSON  
CONTACT NO.  
COMPANY TIN

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

Nov. 02, 2022 @ 5:00 pm

Very truly yours,

  
**RENATO G. FOJAS**  
Regional Procurement Officer**Terms and Conditions:**

- |  |   |   |
|--|---|---|
| <b>PURPOSE</b>   | : | OFFICE SUPPLIES FOR ACCOUNTING SECTION 4TH QTR.                                   |
| <b>PR NUMBER</b>   | : | 2022-10-1055  |
| 1. Award shall be made on per  | : | <input type="checkbox"/> Item Basis <input checked="" type="checkbox"/> Lot Basis |
| 2. Quotation validity  | : | 20 CALENDAR DAYS FROM BID OPENING   |
| 3. Goods shall be delivered on   | : | 20 DAYS UPON RECEIPT OF APPROVED P.O.   |
| 4. Delivery Area   | : | DSWD FIELD OFFICE IX ACCOUNTING SECTION, ZAMBOANGA CITY                           |
| 5. Terms of payment  | : | W/ IN 60 CALENDAR DAYS AFTER DELIVERY   |
| 6. Liquidated Damages/Penalty  | : | 1/10 of 1% of undelivered portion x No. of days of delay                          |
| 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail. | : |   |
| 8. Warranty  | : | N/A   |
| 9. Performance Security  | : | N/A   |

(signature over printed name)

**Supplier**

PHILGEPS NO.:



COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :

Section 52.1b - Shopping

ANNEX A: RFQ  
RFQ NO. :  
DATE :  
2022-10-1055  
10-26-22

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	3	pcs	UPS 650VA	149,198.00			
2	4	set	Batteries 4 pack ( AA ) alkaline				
3	5	pair	Scissors stainless steel multipurpose double blade 8 inches				
4	30	bxs	Staple wire # 35				
5	5	unit	Calculator desktop 16 digits two way power				
6	50	pcs	Sign pen blue liquid gel ink 0.5mm needle tip				
7	5	bxs	Sign here sticky notes assorted colors				
8	3	units	Executive chair high back				
9	55	rems	Paper bond A4 S-20				
10	60	rems	Paper bond legal S-20				
11	50	rems	Paper bond letter S-20				
12	6	pcs	Record book 500 pgs size 214mm x 278mm				
13	50	bxs	Staple wire standard 26/6				
14	50	rolls	Tape transparent width 1" 100m				

[illegible]

PURPOSE	PR. NO.
OFFICE SUPPLIES FOR ACCOUNTING SECTION 4TH QTR.	2022-10-1035

DOCUMENT/S REQUIRED DURING RFQ OPENING:

## 2. Philgeps Registration Number

CANVASSER

~~JUNGLOVA~~

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  93-0652



193-0652