



REQUEST FOR QUOTATION

RFQ NO. 791
DATE: 2022-03-08

COA-2021-08-382

POSTED
GEPS REF No. _____
DATE: _____
SIGNATURE: _____

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE**
@ 5:00PM

August 8, 2022 on or before

Very truly yours,

RIDUAN P. HAJIMUDDIN, CESO IV

ARD

Terms and Conditions:

Manpower support / utility service for the COA auditor office

PURPOSE

PR NUMBER

: **2022-08-791**

- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : 30 Calendar days from bid opening
- 3. Delivery Period : 30 days upon Receipt of P.O.
- 4. Delivery Area : DSWD field office IX COA Zamboanga City
- 5. Terms of payment : 60 days after delivery of service
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

10. Prospective supplier must be registered at the philippine Government Electronic Procurement System (PhilGEPS). You may visit philgeps website at www.philgeps.gov.ph and register for free.

EARL WYNNE TIMBANG
Regional Procurement Officer

(signature over printed name)
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

ANNEX A: RFQ
 RFQ NO. : 2022-8-791
 DATE : 8-3-2022

TOTAL COST

UNIT COST

BIDDER'S SPECIFICATIONS

TOTAL ABC

PURCHASER'S SPECIFICATIONS

TY. UNIT

1	pax	Manpower support services for 5 days/week (1st month)
1	pax	Manpower support services for 5 days/week (2nd month)
1	pax	Manpower support services for 5 days/week (3rd month)
1	pax	Manpower support services for 5 days/week (4th month)
1	pax	Manpower support services for 5 days/week (5th month)
1	pax	Manpower support services for 5 days/week (6th month)

103,416.00

xx

Take note:

Business/Mayor's permit shall be attached upon submission of RFQ
Income/ Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above 500,000.00 before issuance of Approved Purchase Order before payment
Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 before issuance of Approved Purchase Order before payment.

Manpower support / utility service for the COA auditor office

2022-8-791

C. TIMBANG
 OFFICER

DVA
 /POO

(SIGNATURE OVER PRINTED NAME)
 SUPPLIER