



REQUEST FOR QUOTATION

RFQ NO. 474
DATE 5/17/2022

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

CASH-2022-05-247

POSTED
GEPS REF. NO. 5/17/2022
DATE: 5/17/2022
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before May 24, 2022 @ 5:00 PM 2:00 am

Very truly yours,

RIDUAN P. FARIDJUDDIN, CESO IV
ARDA
FOR THE USE CASH FMD-SECTION

Terms and Conditions:

PURPOSE

- PR NUMBER** : **2022-05-0474**
1. Award shall be made on per : Item Basis Lot Basis
 2. Quotation validity : 30 Calendar days from bid opening
 3. Delivery Period : 30 days upon Receipt of P.O.
 4. Delivery Area : DSWD FOIX ZAMBOANGA CITY
 5. Terms of payment : 60 days after delivery of service
 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
 8. Warranty : N/A
 9. Performance Security : N/A

10. Prospective supplier must be registered at the philippine Government Electronic Procurement System (PhilGEPS). You may visit philgeps website at www.philgeps.gov.ph and register for free.

Department of Social Welfare and Development - OIX
BIDS AND AWARDS COMMITTEE
For Posting
Priscilla
Received by: Priscilla
Date & Time: 5/17/2022 9:30am
Remarks:

EARL-WYNN C. TIMBANG
Regional Procurement Officer

(signature over printed name)
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

COMPANY NAME :
 COMPANY ADDRESS :
 CONTACT PERSON :
 CONTACT NO. :

ANNEX A: RFQ
 RFQ NO. : 2022-05-474
 DATE : 05-17-2022

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
	25	bundle	Looseleaf Cover legal (government folder)	69,584.00			
	2	pcs.	Extention wire cord 3 gang 5 meters				
	15	pads	Sign here sticky notes see through plastic type				
	2	pcs.	Premium Epson ink black 1 liter				
	40	bxes	Carboneless computer paper 3 ply (11 X 9 1/2)				
	45	pcs.	Epson dot matrix ribbon cartridge LX-310				
			XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX				
			Take Note:				
			Business/Mayor's Permit shall be attached upon Submission of RFQ				
			Income / Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 before issuance of Approved Purchase Order before payment.				
			Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 before issuance of Approved Purchase Order before payment.				

PURPOSE : FOR THE USE AT CASH SECTION

PR. NO. : 2022-05-0474

EARL-WYNN D. TIMBANG
 RPROCUREMENT OFFICER

JUN GEOVA
 CANVASSER/POO

(SIGNATURE OVER PRINTED NAME)
 SUPPLIER