

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. 43
DATE: April 26, 2022

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN NO :

PROPERTY 2022-04-208

POSTED

GEPS REF No.: _____
DATE: _____


SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BIDDING DROP BOX** on or before May 09, 2022 5:00PM

Very truly yours,

RIDUAN P. HADJIUDDIN
WARD

APR 27 2022

Terms and Conditions:

- PURPOSE** : Common Use office supplies for property and supply for CY 2022
PR NUMBER : 2022-02-0043
- Award shall be made on per : Item Basis Lot Basis
 - Quotation validity : 30 days
 - Delivery Period : 30 Calendar Days Upon Received of PO
 - Delivery Area : DSWD FO-IX
 - Term of Payment : Within 30 Calendar Days
 - Liquidated Damages/Penalty: one-tenth (1/10) of 1% one percent per day for undelivered/unperformed portion.
 - In case of discrepancy between unit cost and total cost, unit cost shall prevail.
 - Warranty:
 - Performance Security:
 - Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.


EARL-WYNN C. TIMBANG
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____

COMPANY NAME: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 COMPANY ADDRESS: ZONE 4, GEN VICENTE ALVAREZ ST. ZAMBOANGA CITY
 CONTACT PERSON:
 CONTACT NO.:

ITEM NO	QTY	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIKOR'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	20	bot	Liquid Hand Sanitizer, 500ml				
2	600	bot	Alcohol, Ethyl 68-72% 500ml				
3	5	roll	Acetate (228mm x 50m)				
4	20	box	Carbon Film, A4				
5	20	box	Carbon Film, Legal				
6	80	bundle	Looseleaf cover, legal				
7	20	pcs	Notebook, stenographer				
8	500	reams	Paper, multi-purpose, A4 70gsm				
9	500	reams	Paper, multi-purpose, Legal 70gsm				
10	40	pad	Pad Peer Ruled Long				
11	50	box	Paper Parchment Long				
12	70	book	Record Book, 500 pages, size 214mm				
13	100	pack	Toilet Tissue Paper, 2 ply, 100%				
14	20	pack	Battery, dry cell, size AA				
15	20	pack	Battery, dry cell, size AAA				
16	20	jar	Glue, all purpose				
17	20	box	Staple, wire heavy duty, binder type, 25x13				
18	20	box	Staple Wire Standard				
19	10	roll	Tape Electrical, Small				
20	45	roll	Tape Masking, 24mm				
21	100	roll	Tape Masking, 48mm				
22	100	roll	Tape Packaging, 48mm				
23	50	roll	Tape Transparent, 24mm				
24	100	roll	Tape Transparent, 48mm				
25	40	roll	Twine Plastic 1kg				
26	20	pcs	Linear Tube, light emitting diode (led)				
27	40	can	Airfreshener, Aerosol type 9.80 ml / 150g MIN.				
28	30	pcs	Flashdrive, 16GB				
29	20	unit	Mouse, Optical, USB connection type				
30	50	box	Clip, Backfold, 32mm				
31	50	box	Clip, Backfold, 50mm				
32	100	pcs	Correction tape, 8m				
33	100	box	Fastener, Metal non sharp edges				
34	50	pack	Folder L-type legal				
35	24	pcs	Marker, white board, Blue				
36	24	pcs	Marker, white board, Red				
37	100	box	Paper clip, vinyl/plastic coated, 33mm				
38	100	box	Paper clip, vinyl/plastic coated, 50mm				
39	20	pcs	Stamp Pad felt				
40	20	pcs	Puncher, paper heavy duty				
41	20	pcs	Scissor, Symmetrical 6.7 inches (big)				
42	50	pcs	Staple, standard Type #35				
43	5	unit	Staple, heavy duty, binder type				
44	1	pc	Philippine national flag				
45	5	book	Handbook (RA-618A), 8th Edition				
46	500	pcs	Sign Pen, Black				
47	500	pcs	Sign Pen, Blue				
48	50	pcs	Sign Pen, Red				
				356,537.23			
			Take Note:				
			RFQ shall be accompanied with the following				
			1. Business Permit/Mayors Permit				
			2. Omnibus Sworn Statement with an ABC above P50,000.00 for Small Value Procurement.				
			3. Income/Business TAX Return w/ ABC of Above P500,000.00				

EARL MORALES
 PROCUREMENT OFFICER