



**REQUEST FOR QUOTATION**

RFQ NO. 2022-04-0385  
DATE: 25-Apr-2022

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

Pantawid-2022-04-181

**POSTED**

GEPS REF No: 8032070  
DATE: 4/27/22

SIGNATURE: [Signature]

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **@ 5:00PM**

Very truly yours,  
**RIDUAN P. HASJIMUDDIN, CESO IV**  
ARDA APR 27 2022

Terms and Conditions:

**PURPOSE**

**Office Supplies for Pagadian Jan to Dec.2022**

**PR NUMBER**

: **2022-04-0385**

1. Award shall be made on per :    Item Basis  Lot Basis
2. Quotation validity : 30 Calendar days from bid opening
3. Delivery Period : 30 days upon Receipt of P.O.
4. Delivery Area : PAGADIAN CITY
5. Terms of payment : 60 days after delivery of service
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A
10. Prospective supplier must be registered at the philippine Government Electronic Procurement System (PhilGEPS). You may visit philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

**EARL-WYNN C. TIMBANG**  
Regional Procurement Officer

(signature over printed name)  
Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

Department of Social Welfare and Development - C-IX  
BIDS and Awards Committee

For Posting  
Ferdinand  
Date & Time: 4/27/22 @ 2:00 PM

Remarks: \_\_\_\_\_

ANNEX A: RFQ  
 RFQ NO. : 2022-04-0385  
 DATE : 04-25-2022

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY

COMPANY NAME :  
 COMPANY ADDRESS :  
 CONTACT PERSON :  
 CONTACT NO. :

TEM NO	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
	10	unit	Printer 3 in 1 continuous ink	129,500.00			
	1	unit	Printer 3 in 1 continuous ink				
	16	pcs	Wireless mouse usb type				
	10	pcs	Mouse pad				
	5	pcs	Keyboard				
	3	pcs	USB Flashdrive 64 GB				
			xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx				
			Take Note:				
			Business/Mayor's Permit shall be attached upon Submission of RFQ				
			Income / Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 before issuance of Approved Purchase Order before payment.				
			Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 before issuance of Approved Purchase Order before payment.				

PURPOSE : Office Supplies for POO Pagadian Jan. to Dec. 2022

PR. NO. : 2022-04-0385

EARL-WYNN C. TIMBANG  
 RPROCUREMENT OFFICER

CANVASSER/POO

(SIGNATURE OVER PRINTED NAME)  
 SUPPLIER