



REQUEST FOR QUOTATION

RFQ NO. 2022-0013-0038
DATE: 3/30/2022

OFD-2022-04-086
POSTED
GEPs REVIEW
DATE: 4-7-22
SIGNATURE: [Signature]

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before _____, 05:00 PM.

Very truly yours,

[Signature]
RIDUAN P. HADJIMUDDIN, CESO IV
ARDA

Terms and Conditions:

- PURPOSE** : FOR THE USE OF OFD STAFF / OFFICE ACTIVITY / MEETING
- PR NUMBER** : 2022-03-0013-0038
- 1. Award shall be made on per : Item Basis Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : **15 WORKING DAYS UPON RECEIPT OF PURCHASE ORDER**
- 4. Delivery Area : DSWD FO IX
- 5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A
- 10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

Department of Social Welfare and Development-FOIX
BIDS AND AWARDS COMMITTEE
 For Posting
 Received by _____
 Date, Time _____
 Remarks _____

[Signature]
EARL WYNN C. TIMBANG
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO: _____
PHILGEPS EXPIRY: _____

**DSWD FIELD OFFICE IX**

DSWD-DF-010 / REV 01 / 12 OCT 2021

COMPANY NAME
 COMPANY ADDRESS
 CONTACT PERSON
 CONTACT NO.

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY
 CALVIN MONDICK R. RAVAL
 9171097043

NOTE:
 Please attach **Business/Mayor's Permit CY 2022**
Income / Business Tax Return shall be required for Neg
Small Value Procurement Modality with ABC above P500,000
Omnibus Sworn Statement shall be required for Negotia
Value Procurement Modality with ABC above P500,000.00

ANNEX A
 RFQ NO.
 DATE

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDERS' SPECIFICATIONS	UNIT C
1	4	SET	KITCHEN UTENSILS SET OF 4 SPOON/FORK/TEASPOON			
2	4	SET	DINNER WARE 4'S PLATE/BOWL/CUP			
3	1	PC	CHOPPING BOARD 34X24X1.7CM BROWN WOOD			
4	20	BOX	SURGICAL FACE MASK 3 PLY (50/BOX)			
5	10	PACK	WET WIPES 80'S/PACK			
6	5	PACK	PHOTO PAPER A4 20'S/PACK	62,200.00		
7	20	BOT	EPSON INK 003 BLACK 65ML			
8	20	BOT	EPSON INK 003 CYAN 65ML			
9	20	BOT	EPSON INK 003 YELLOW 65ML			
10	20	BOT	EPSON INK 003 MAGENTA 65ML			
			XX			

PURPOSE : FOR THE USE OF OFD STAFF / OFFICE ACTIVITY / MEETING

PR NO.

2022-05-06-0038

EARL WYMI C. TIMBANG
 RPROCUREMENT OFFICER

(SIGNATURE OVER PRINTED NAME)

CALVIN MONDICK R. RAVAL
 CANVASSER

SUPPLIER