



REQUEST FOR QUOTATION

RFQ NO. 2022-0018
DATE: 3/30/2022

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

OFD-2022-04-084

POSTED
SEPS REF No.:
DATE: 04-05-22
SIGNATURE: [Signature]

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before _____, 05:00 PM.

Very truly yours,

[Signature]
RIDUAN P. HADJIMUDDIN, CESO IV
ARDA

Terms and Conditions:

- PURPOSE** : SUPPLIES FOR OFFICE ACTIVITY
- PR NUMBER** : 2022-03-0018
- 1. Award shall be made on per : Item Basis ✓ Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : **30 WORKING DAYS UPON RECEIPT OF PURCHASE ORDER**
- 4. Delivery Area : DSWD FO IX
- 5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

Department of Social Welfare and Development FO-IX
BIDS AND AWARDS COMMITTEE
For Posting
Received by: [Signature]
Date & Time: 4/5/22 02:18 PM
Remarks:

10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

[Signature]
EARL WYNK C. TIMBANG
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

COMPANY NAME : DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 COMPANY ADDRESS : GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY
 CONTACT PERSON : CALVIN MONDICK R. RAVAL
 CONTACT NO. : 8171097043

Please attach Business Mayor's Permit CY 2022
 Income / Business Tax Return shall be required for Negotiated Procurement under Small
 Value Procurement Modality with ABC above P500,000.00 after receipt of approval
 Ombuds Sworn Statement shall be required for Negotiated Procurement under Small
 Value Procurement Modality with ABC above P500,000.00 after receipt of approved Notice

ANNEX A: RFQ
 RFQ NO. : 2022-0010
 DATE : 3/30/2022

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	1	UNIT	PRINTER W/ SCANNER 3 IN 1 AND WIFI (SEE ATTACHED SPECS)				
2	4	UNIT	POWERBANK 10000 MAH (SEE ATTACHED SPECS)				
3	10	PC	FILING RACK (SEE ATTACHED SPECS)				
4	2	UNIT	FILING STEEL CABINET 3 LAYERS (SEE ATTACHED SPECS)				
5	15	PC	DRAWER ORGANIZER (SEE ATTACHED SPECS)				
6	3	UNT	HUMIDIFIER (SEE ATTACHED SPECS)				
7	20	BOT	HUMIDIFIER OILS				
8	6	PC	SELF INKING STAMP (SEE ATTACHED SPECS)				
9	6	PC	DATER STAMP (SEE ATTACHED SPECS)				
10	3	PC	PARKER ROLLERBALL BLUE REFILL MEDIUM	133,000.00			
11	5	UNIT	EXTENSION WIRE THREE GANG PH SOCKET 3 METERS				
12	2	UNIT	SOFA (SEE ATTACHED SPECS)				
13	4	PC	BED SHEET QUEEN SIZE				
14	2	PC	PILLOW QUEEN SIZE				
15	2	PC	PILLOW CASE QUEEN SIZE				
16	4	UNIT	DESKTOP CAMERA				
17	4	UNIT	SPEAKER FOR COMPUTER DESKTOP				
18	4	UNIT	IN EAR HEADPHONE W/ MIC				
			XX				

PURPOSE : SUPPLIES FOR OFFICE ACTIVITY
 PR. NO. : 2022-03-0018
 EARL WYOMAC LIMBANG
 PROCUREMENT OFFICER
 CALVIN MONDICK R. RAVAL
 CHANVASSER

(REPLACING ORDER PRINTED NAME)
 SUPPLIER