

REQUEST FOR QUOTATION

RFQ NO. 2022-0074  
DATE: 4-Apr-2022

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

OFD-2022-04-082  
**POSTED**  
GEPS REF No.: 8583968  
DATE: 04-05-22  
SIGNATURE: [Signature]

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

April 11, 2022 @ 5:00 pm

Very truly yours,

**RIDUAN P. HAJIMUDDIN, CESO IV**  
ARDA

Terms and Conditions:

- PURPOSE** : OFD QUARTERLY DIVISION MEETING CY 2022
- PR NUMBER** : **2022-04-0074**
- 1. Award shall be made on per :  Item Basis  Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : **CY 2022**
- 4. Delivery Area : DSWD FO IX
- 5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A
- 10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

Department of Social Welfare and Development  
BIDS AND AWARDS COMMITTEE  
For Posting  
Received by: [Signature]  
Date & Time: 04-05-22 11:00 AM  
Remarks:

**EARL WYNN C. TIMBANG**  
Regional Procurement Officer

(signature over printed name)  
Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

