

**REQUEST FOR QUOTATION**

RFQ NO. 2022-0068  
DATE: 4-Apr-2022


COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

OFD-2022-04-080

**POSTED**

GEPS REF No.: 8583800

DATE: 4 Apr 2022

SIGNATURE: 

Sir/Madam:

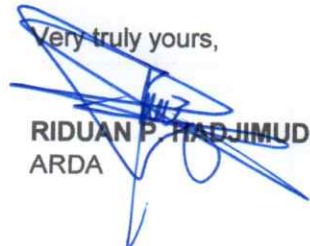
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

April 11, 2022 @ 5:00 PM

Very truly yours,



**RIDUAN P. HADJIMUDDIN, CESO IV**  
ARDA

Terms and Conditions:

- PURPOSE** : OFFICE SUPPLIES FOR THE USE OF OFD STAFF
- PR NUMBER** : 2022-04-0068
1. Award shall be made on per :  Item Basis  Lot Basis
2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
3. Goods shall be delivered on : **15 WORKING DAYS UPON RECEIPT OF PURCHASE ORDER**
4. Delivery Area : DSWD FO IX
5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : N/A
9. Performance Security : N/A
10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
**EARL WYNN C. TIMBANG**  
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_



COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
GENERAL VICENTE ALVAREZ ST., ZAMBANGA CITY  
CALVIN MONDICK R. RAVAL  
91771097043

**Take note:**  
Please attach Business/Mayor's Permit CY 2022  
Income / Business Tax Return shall be required for Negotiated Procurement  
Small Value Procurement Modality with ABC above P500,000.00 after receipt  
Omnibus Sworn Statement shall be required for Negotiated Procurement in  
Value Procurement Modality with ABC above P500,000.00 after receipt of app

ANNEX A: RFQ  
RFQ NO. :  
DATE : 2022

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDERS' SPECIFICATIONS	UNIT COST	TOTAL
1	100	BOX	NESPRESSO CAPSULES (FOR STOCK OF COFFEE MAKER OF REGIONAL DIRECTOR)				
2	1	UNIT	ANDROID MOBILE PHONE				
3	3	UNIT	HUMIDIFIER 4L AIR PURIFIER DIFFUSER				
4	10	PCS	ESSENTIAL OILS 60ML FOR HUMIDIFIER	158,449.00			
5	4	UNIT	POWER BANK 10,000 MAH				
6	5	PCS	PARKER ROLLERBALL BLUE REFILL MEDIUM				
			XX				

OFFICE SUPPLIES FOR THE USE OF OFD STAFF  
NO. : 2022-04-0068

EARL WYNNY C. TIMBANG  
PROCUREMENT OFFICER

CALVIN MONDICK R. RAVAL  
CANVASSER

(SIGNATURE OVER PRINTED NAME)  
SUPPLIER