



**REQUEST FOR QUOTATION**

RFQ NO. 2022-0072  
DATE: 4-Apr-2022

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

Admin - 2022-04-083

**POSTED**

GEPS REF No.: 8584034  
DATE: 04-07-22

SIGNATURE:

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before

April 11, 2022 @ 5:00 PM

Very truly yours,

**RIDUAN P. HADJIMUDDIN, CESO IV**  
ARDA

**Terms and Conditions:**

- PURPOSE** : PROCUREMENT OF IT EQUIPMENT UPGRADES FOR THE OPERATIONAL USE OF NEWLY HIRED REGULAR AND MOA STAFF
- PR NUMBER** : **2022-04-0072**
- 1. Award shall be made on per :     Item Basis       Lot Basis
- 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
- 3. Goods shall be delivered on : **20 WORKING DAYS UPON RECEIPT OF PURCHASE ORDER**
- 4. Delivery Area : DSWD FO IX
- 5. Terms of payment : W/ IN 60 CALENDAR DAYS AFTER DELIVERY
- 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
- 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- 8. Warranty : N/A
- 9. Performance Security : N/A

10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

Department of Social Welfare and Development - FO IX  
**BIDS AND AWARDS COMMITTEE**  
 For Posting  
 Received by:   
 Date & Time: 04-07-22 11:01 PM  
 Remarks:

**EARL WYNN C. TIMBANG**  
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_



**DSWD FIELD OFFICE IX**  
 DSWD-GF-010 | REV 01 / 12 OCT 2021

COMPANY NAME :  
 COMPANY ADDRESS :  
 CONTACT PERSON :  
 CONTACT NO. :

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY  
 CALVIN MONDICK R. RAVAL  
 9171097043

**Take Note:**  
 Please attach **Business/Mayor's Permit CY 2022**  
**Income / Business Tax Return** shall be required for Negotiated Procurement under  
 Small Value Procurement Modality with ABC above P500,000.00 after receipt of app  
**Omnibus Sworn Statement** shall be required for Negotiated Procurement under Sm  
 Value Procurement Modality with ABC above P500,000.00 after receipt of approved

ANNEX A: RFQ  
 RFQ NO. :  
 DATE :  
 2022-0772  
 2022-04-04

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COS
1	2	UNIT	PRINTER 3 IN 1 CIS				
2	2	UNIT	PROCESSOR LATES ARCHITECTURE (ATLEAST 2.4 GHZ 4 CORES 4 THREADS)				
3	2	UNIT	MOTHERBOARD COPATIBLE WITH PROCESSOR				
4	2	UNIT	SOLID STATE DRIVE 240GB				
5	4	UNIT	RAM 8GB DDR4				
6	2	UNIT	OPERATING S YSTEM WINDOWS 10 PRO				
7	2	UNIT	POWER SUPPLY 550W TRUE RATED	165,983.00			
8	2	UNIT	COMPUTER CASE				
9	2	UNIT	MONITOR 24" FULL HD				
10	2	UNIT	UPS 650 VA				
11	3	UNIT	HARD DRIVE 1TB				
12	2	UNIT	HEADPHONES NOISE CANCELING W/ MICROPHONE				
			XX				

PURPOSE :  
 REGULAR AND MOA STAFF

PROCUREMENT OF IT EQUIPMENT UPGRADES FOR THE OPERATIONAL USE OF NEWLY HIRED

PR. NO. :  
 2022-04-0072

EARL WYNN C. TIMBANG  
 RPROCUREMENT OFFICER

CALVIN MONDICK R. RAVAL  
 CANVASSER

(SIGNATURE OVER PRINTED NAME)  
 SUPPLIER