



**DSWD  
REGION IX**  
ZAMBOANGA PENINSULA

**HOME FOR WOMEN (HAVEN)**  
Mampang, Zamboanga City  
Telephone: 991-2677  
Email Add: dswdhfw123@gmail.com



**REQUEST FOR QUOTATION**

RFQ NO.: 03-007  
DATE: 03/10/2022

COMPANY NAME : \_\_\_\_\_  
COMPANY ADDRESS : \_\_\_\_\_  
CONTACT PERSON : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
COMPANY TIN NO : \_\_\_\_\_

HFW-2022-03-032  
**POSTED**  
DATE: 03/17/22  
GEPS REF NO.:  
**POSTED**

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX, BAC OFFICE** on or before \_\_\_\_\_

Very truly yours,  
**RIDUAN P. RADSIMUDIN, CESO IV**  
ARDA  
MAR 17 2022

Terms and Conditions:

- PURPOSE: **PURCHASE OF MEALS FOR THE CONDUCT OF MONTHLY STAFF MEETING OF HOME FOR WOMEN.**
- PR#: **HFW 2022-01-020K**
- Award shall be made on per:  Item Basis  Lot Basis
  - Quotation validity: **30 Days**
  - Delivery Period: **30 CALENDAR DAYS UPON RECEIPT OF P.O.**
  - Delivery Area: **MAMPANG, ZAMBO. CITY, HOME FOR WOMEN**
  - Terms of payment: **AFTER 30 DAYS UPON DELIVERY OF SERVICE.**
  - Liquidated Damages/Penalty: **ONE-TENTH (1/10) OF 1% OF UNDELIVERED PORTION x NO. OF DAYS DELAY.**
  - In case of discrepancy between unit cost and total cost, unit cost shall prevail.
  - Warranty: \_\_\_\_\_
  - Performance Security: \_\_\_\_\_
  - Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

Department of Social Welfare and Development FO-IX  
BIDS AND AWARDS COMMITTEE  
For Posting  
Received by: \_\_\_\_\_  
Date & Time: 3/17/22 2:17 pm  
Remarks: \_\_\_\_\_

**EARL WYNN TIMBANG**  
Regional Procurement Officer

Supplier  
PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_


**Note: Please fill in / attach specification. Failure to do so will be DISQUALIFIED / WILL NOT BE AWARDED.**

COMPANY NAME: \_\_\_\_\_  
 COMPANY ADDRESS: \_\_\_\_\_  
 CONTACT PERSON: \_\_\_\_\_  
 CONTACT NO.: \_\_\_\_\_

ANNEX A: RFQ  
 RFQ NO.: **03-007**  
 DATE: 03/10/2022

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	35	PAX	1 MEAL & 2 SNACKS (AM & PM) FOR 10 MONTHS MEALS: Lunch: Chicken Pastel, Beef Kulima, Sweet & Sour Fish, Clam Soup, Plain rice, Fruit Salad, Soft drinks or Four Season Juice AM Snacks: Spaghetti with Toasted Bread, Berry Lychee Juice PM Snacks: Fresh Lumpia, canned juice	140,000.00			
			<b>Take Note:</b> RFQ shall be accompanied with the following: 1. Business Permit 2. Omnibus Sworn Statement with an ABC above P50,000.00 for Small Value Procurement 3. Income/Business TAX Return w/ ABC of above P500,000.00 4. PCAB License Current				

PURPOSE: PURCHASE OF MEALS FOR THE CONDUCT OF MONTHLY STAFF MEETING OF HOME FOR WOMEN. ✓  
 PR. NO.: HFW 2022-01-020K  
**IMPORTANT:** The winning bidder must sign the Original copy of Purchase Order (P.O.) within five (5) days from the date of receipt. Failure to sign the original P.O means that the bidder is not interested and will be a ground to suspension or blacklisting in DSWD's futura biddings.

EARL WYNN TIMEANG  
 PROCUREMENT OFFICER  
  
 RYAN M. UCHIDA  
 0967-278-2372  
 CANVASSER

\_\_\_\_\_  
 SUPPLIER

Note: Please fill in / attach specification. Failure to do so will be DISQUALIFIED / WILL NOT BE AWARDED.