

REQUEST FOR QUOTATION

RFQ NO. 2022-02-025
DATE: FEBRUARY 23, 2022

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

BDSK-2022-02-021
POSTED
BIDS REF. NO. 8479038
DATE: 3/1/2022
SIGNATURE: [Signature]

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before March 7, 2022 5:00 PM.

Very truly yours,
RIDUAN ABDJIMUDDIN
ARDA
FEB 23 2022

Department of Social Welfare and Development FO IX
BIDS AND AWARDS COMMITTEE
For Posting
Received by: [Signature]
Date & Time: 3/1/22 8:55am
Remarks:

Terms and Conditions:

PURPOSE :OFFICE EQUIPMENT 1ST SEM 2022 BDSK

PR NUMBER: 2022-01-025

- Award shall be made on per : Item Basis Lot Basis
- Quotation validity: **30 CALENDAR DAY**
- Delivery Period: **30 DAYS UPON RECEIPT PO**
- Delivery Area: **BDSK POLANCO**
- Terms of payment: **60 CALENDAR DAY AFTER DELIVERY**
- Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Warranty: **n/a**
- Performance Security: **N/A**

9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

[Signature]
EARL WYN C. TIMBANG
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

