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VICE

ATTENTION : All Qualified Applicants

Officer I (MCC

8. Other **SUBJECT** : Schedule of Examinations and Interview

the ch pmi

Date : February 18, 2022

Attached for your information are vacant for Contractual Positions with the corresponding qualification requirements, which are open to all interested qualified applicants to wit:

N O	POSITION TITLE	VACANT POSITION	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	ASSIGNMENT
1.	Information Technology Officer I	ALL DIVI All Quali 1 Schedu Fearuan	Bachelor's Degree BS Computer Science BS Computer Engineering BS Management Information Systems	At least 2 years relevant experience preferably: Performs planning functions relative to policy formulation or data generation, utilization, dissemination, data analysis.	At least 8 hours relevant training preferably: PHP/MySQL/ MsSQL/Linux Servers/Wind ow Server/ Apache/VB/.N ET/ASP	preferably CSC Professional /2nd Level Eligibility	RPMO
2.	PROJECT DEVELOPMENT OFFICER II - Grievance Redress System Officer (Pantwid Pamilya)	r informa e open to vačant ros t non	Bachelor's Degree I related to the job Preferably: * Bachelor of Law * Bachelor of Political Science	At least 2 years preferably on handling Grievance Complaints. Additional: 1. Computer proficient 2. Excellent communication skills 3. Good reportorial skills 4. Excellent problem-solving skills	At least 4 hrs of relevant training preferably in solving problem solving and complaints	None Required	Dipolog City, ZDN
3.	Project Development Officer II (MCCT Focal/Community Facilitator)	2	BS Degree relevant to the job pref. BS Social Work, Community Development & Other Allied Social Sciences	At least 1-year relevant exp. in Community Organizing with IP Community 1. Computer Literate 2. Proficient in Oral & Written English Communication 4. Knowledge & Skills in Community Organizing of IP Cultural Communities	24 hours of Aprelevant training pref. Community Organizing	None Required	Across Region IX

* Bachslor of | 2 Excallent of none cation

4.	Project Development Officer II – (SLP Contractual)	2	Bachelor's degree in Commerce, Accountancy, Business Management , or any business	1. With at least two (2 years) relevant working experience; E.g. Livelihood assistance, microenterprise, community organizing, conduct of training along basic business management; 2. Good Oral and Written Communications Skills,	Atleast with 24 hours of relevant training	None Required	Across Region IX
	The last of the party and the last of the		related courses only	preferably with training skills; 3. Computer literate (database application, excel, powerpoints, etc.)			

Project Paye only end office, the (SIF Contract A)	Ba hater's de usa lo Car unersa, Acce untanay, Bi s ness Mar atement bi apy bi s ness r l'abed cou is as only	Limbhacheas (vers) Transcreieven verson Tr		T. B.

Applicants must submit **Five (5) Folders (indicating the preferred position)** with the following documents, to wit:

- Application Letter
- Personal Data Sheet (PDS) with 2x2 latest colored picture
- Photocopy of Transcript of Records
- Certificates of Training attended and Eligibility (if any)

Schedule:

Last Submission- February 28, 2022

ua Sheet (PDS) will 2x2 latast columed pictura

- IQ Exam March 1, 2022
- Hands On Exam March 2, 2022
- Interview March 3, 2022

Applicants must submit Five (5) Holders (Indicates) the projected position) it is Certified Correct by:

JAYSON L. ELIAS TALA SHEET (PDS) WILL 222 Chief HRMDD DAY AT TRANSCRIPT OF Rec. 1146

Noted by:

ATTY. SITTIE RAIFAH M. PAMALOY-HASSAN

OIC-Regional Director Imposion - February 28, 2022

Interview - March 3, 2032

ATTY SITTERALAH M. PAMALOY-HI SSAN

I() Exam - March 1, 2013

Hands Im Exam - March 2, 2003