**Annex “A-1”**

**CERTIFICATION OF UNDERTAKING OF EARLY PROCUREMENT ACTIVITIES**

I hereby certify that the Department of Social Welfare and Development (DSWD) Field office IX has successfully undertaken Early Procurement Activities (EPA) for eligible Procurement Projects based on the agency’s Indicative Annual Procurement Plan consistent with the National Expenditure Plan (NEP) for Fiscal Year 2022 in the following amounts:

Description[[1]](#footnote-1)16 Total Amount

(in PhP)

1. Total Amount in Indicative APP based on NEP : 245,832,542.26
2. Less: Exceptions[[2]](#footnote-2)17 : 135,373,020.66
3. Total Amount of Eligible Procurement Projects [c=(a-b)] : 110,459,521.6
4. Amount of Successful[[3]](#footnote-3)18 EPA projects : 80,307,566.83
5. Percentage of Successful EPA [e=(d/c)\*100] : 72.70%

This Certification is being made in compliance with the Guidelines on the Grant of the Performance-Based Bonus for the Fiscal Year 2022, of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the Department of Social Welfare and Development (DSWD) Field office IX and the Philippine Government Electronic Procurement System.

IN WITNESS HEREOF, I have hereunto affixed my signature on 31st day of January 2022 in Zamboanga City, Philippines.

**ATTY. SITTIE RAIFAH M. PAMALOY-HASSAN**

OIC-Regional Director

SUBSCRIBED AND SWORN to before me this in 31st day of January 2022 in Zamboanga City, Philippines, with affiant exhibiting me his/her DSWD ID No. 20-0014 issued on January 21, 2022 at DSWD Central office, Quezon City, Philippines.

NOTARY PUBLIC

Doc. No.

Page No.

Book No.

Series of

1. 16Amount and values refer to the Approved Budget for the Contract [↑](#footnote-ref-1)
2. 17 See item 4.3 of the Guidelines in the Conduct of Early Procurement Activities as a Requirement for the Grant of the Performance-Based Bonus [↑](#footnote-ref-2)
3. 18 Section 3.1 of GPPB Circular 06-2019 provides that the “EPA shall refer to the conduct of procurement activities, from posting of the procurement opportunity, if required, until recommendation of the Bids and Awards Committee (BAC) to the Hope as to the award of the contract xxx” [↑](#footnote-ref-3)