

REQUEST FOR QUOTATION

RFQ NO. **2021-1254**
DATE: **December 22, 2021**

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before **DECEMBER 27, 2021**, 5:00 PM.

Very truly yours,

RIDUAN P. HADJIMUDDIN
ARDA

Terms and Conditions:

PURPOSE : For PSD MNLF IT EQUIPMENT

PR NUMBER: 2021-12-1477

1. Award shall be made on per : ☐ Item Basis ☐ Lot Basis
2. Quotation validity: **30 days from bid opening**
3. Delivery Period: **15 days upon receipt of approved PO**
4. Delivery Area: **DSWD FO IX**
5. Terms of payment: **Within 60 Calendar days**
6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x No. of days of delay**
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty: **N/A**
9. Performance Security: **N/A**

9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

EARL WYN C. TIMBANG
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____

COMPANY NAME: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
COMPANY ADDRESS: GEN VICENTE ALVAREZ ST. ZAMBOANGA CITY
CONTACT PERSON: JERIC N. ATIGA
CONTACT NO.: 9171035062

ANNEX A: RFQ
RFQ NO.: 2021-1254
DATE: December 22, 2021

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
	16	Unit	Netbook storage 240gb ssd, memory 8gb, latest architecture, 64bit 8 cores with built in wireless lan,usb 3.0, card reader,webcam,bluetooth,3.5mm headphones,speaker jack,supporting headset with built in microphone,speaker and hdmi port with atleast 1 year warranty				
	16	Pcs	OS application W/M 10 professional				
	16	pcs	Microsoft license MS office 2019				
	17	Unit	External hard drive 1TB 2.5" HDD usb 3.0 windows XP/Vista/7 Mac osx 10.4 or above				
	12	Unit	Printer 3 in 1 continuous				
	17	Unit	Mouse wireless usb				
				701,388.00			
			Income/Business tax return shall be required for negotiated procurement under small value procurement modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment				
			Omnibus Sworn Statement shall be required for negotiated procurement under small value procurement modality with ABC above P500,000.00 before receipt of approved contract				
			Business/Mayors permit shall be submitted upon receipt of Purchase Order				

EARL-WYN C TIMBANG
RPROCUREMENT OFFICER

JERIC ATIGA
CANVASSER

(SIGNATURE OVER PRINTED NAME)
SUPPLIER