

REQUEST FOR QUOTATION

RFQ NO. 2021-1241
DATE: 12/20/2021

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN NO :

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL INFORMATION** could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD FO IX BAC OFFICE on or before Dec 27, 2021 @ 5:00 PM

Very truly yours,

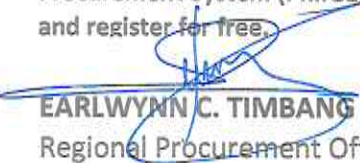

RIDUAN B. SUMUDDIN
ARDA 12/20/21

Terms and Conditions:

PURPOSE : KC KKB 4TH QUARTER COMMON SUPPLIES 2021

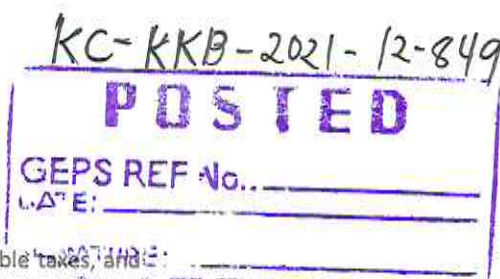
PR Number : 2021-12-1455

- Award shall be made on per: Item Basis ☒ Lot Basis
- Quotation Validity: **20 Calendar days from bid opening**
- Delivery Period: **20 DAYS AFTER RECEIVED OF THE NTP**
- Delivery Area: **DSWD FO IX, ZC**
- Terms of payment: **Within 60 Working Days**
- Liquidated Damages/Penalty: **1/10 of 1% of undelivered portion x no. of days delayed**
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Warranty: **1% Retention for every payments**
- Performance Security: **N/A**
- Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.


EARLWYNN C. TIMBANG
Regional Procurement Officer

(signature over printed
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____



COMPANY NAME: Department of Social Welfare Development
COMPANY ADDRESS: General Vicente Alvarez Street, Zamboanga City
CONTACT PERSON: Edwin O. Hibionada
CONTACT NO.: 9554472971

ANNEX A: RFQ
RFQ NO.: 2021- 1241
DATE: 20-Dec-21

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	70	bottles	alcohol, isopropyl, 68-70%, scented, 500 ml				
2	14	gallon	alcohol, ethyl, 68-70%, scented, 3.785 liters				
3	140	ream	paper, multi-purpose (A4), 70 gsm				
4	190	ream	paper, multi-purpose (copy) legal, 70 gsm				
5	70	packs	toilet tissue paper, 2-ply, 100% recycled				
6	28	jar	glue, all purpose, gross weight : 200 grams min				
7	35	boxes	staple wire, for heavy duty stapler, (23/13)				
8	35	rolls	tape, masking, width : 24mm ± 1 mm)				
9	70	rolls	tape, masking, width : 48mm ± 2 mm)				
10	35	rolls	tape, packing, width : 48mm ± 2 mm)				
11	35	rolls	tape, transparent, width : 24mm ± 1 mm)				
12	35	rolls	tape, transparent, width : 48mm ± 2 mm)				
13	22	rolls	twine, plastic, one (1) kilo/roll				
14	11	pcs	thermo gun				
15	10	cac	disinfectant spray, aerosol type, 400-550 grams				
16	550	pcs	correction tape, film base, UL 6 meters min				
17	11	boxes	envelope, documentary, for legal size documents				
18	14	boxes	marker, fluorescent, 3 assorted colors				
19	55	set	marker, permanent, bullet type, black				
20	550	pcs	marker, permanent, bullet type, blue				
21	440	pcs	marker, permanent, bullet type, blue				
22	22	boxes	paper clip, vinyl /coated coat, length 32 mm min				
23	22	boxes	paper clip, vinyl /coated coat, length 50 mm min				
24	44	boxes	pencil, lead, w/ eraser, wood cased, hardness: HB				
25	33	pcs	stamp pad, felt, bed dimension: 60 mm x 100 mm min				
26	22	pcs	pencil sharpener, manual, single cutter head				
27	55	pair	scissors, symmetrical, blade length: 65 mm min				
28	88	pcs	stapler, standard type, load cap: 200 staples min				
29	33	unit	calculator, compact, 12 digits				
30	165	pcs	sign pen, black liquid /gel ink, 0.5 mm needle tip				
31	165	pcs	sign pen, blue liquid /gel ink, 0.5 mm needle tip				
32	55	pcs	sign pen, red liquid /gel ink, 0.5 mm needle tip				
***** Bidding follows *****							
Total				305,556.40			
Business/Mayor's permit shall be issued upon receipt of Purchase Order.							
If total amount is above fifty thousand (50,000.00) Overlun Sworn Statement is required.							

PURPOSE: KC KSD 4TH QUARTER COMMON SUPPLIES 2021.

PR. NO. 2021-13-1655

REMARKS: The winning bidder must sign the Original copy of Purchase Order (PO) within five (5) days from the date of receipt. Failure to sign the original PO means that the bidder is not interested and will be a ground to disqualify or forfeit the bidder's earnest bid.

EARLYWYANG LIMBANG
REPRODUCTION OFFICER

(SIGNATURE OVER PRINTED NAME)
SUPPLIER

CANVASSER