



HLYC  
Grocery  
ZDN-DZ

### NOTICE OF PROCEED

November 24, 2021

HOMER A. CONCHADA  
Proprietor  
HLYC Trading  
Zone 2, Talabaan, Zamboanga City

Dear Mr. Conchada,

The attached contract having been approved, notice is hereby issued to HLYC Trading to proceed with the supply and delivery of **Grocery Items** for the 11<sup>th</sup> cycle Supplemental Feeding Program (SFP) implementation in **District 2 of Zamboanga Del Norte**, for a contract cost of Two Million Eight Hundred Ninety Thousand Thirty-Seven Pesos only (Php2,890,037.00).

Deliveries shall be completed based on the herein attached revised delivery schedules, while liquidated damage shall be imposed for late deliveries at 1/10 of 1% of the unperformed or undelivered portion for every day of delay.

Please acknowledge receipt of this notice.

Very truly yours,

*Sittie Raifah M. Pamaloy-Hassan*  
ATTY. SITTIE RAIFAH M. PAMALOY-HASSAN  
OIC-Regional Director *p*

*[Signature]*  
\_\_\_\_\_  
(Signature)  
*Desiree L. Ordinario*  
(Authorized Representative)

*11/26/21*  
\_\_\_\_\_  
(Date Received)



## CONTRACT AGREEMENT

THIS AGREEMENT made this \_\_\_\_\_ day of November 2021 between Department of Social Welfare and Development (DSWD) Field Office No. 9, Gen. Vicente Alvarez Street, Zamboanga City, Philippines (hereinafter called "the Entity") of the one part and HLYC Trading, 1133E Aguilar Street, Sta. Cruz, Manila, Metro Manila, Philippines (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly Procurement of Grocery Items for the 11<sup>th</sup> Cycle Supplemental Feeding Program (SFP) Implementation in Zamboanga del Norte, District 2, and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of Two Million Eight Hundred Ninety Thousand Thirty Seven Pesos only (Php2,890,037.00) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of Two Million Eight Hundred Ninety Thousand Thirty Seven Pesos only (Php2,890,037.00) or such other sums as may be ascertained, HLYC Trading agrees to supply and deliver the above-cited items in accordance with his/her/its Bid.
4. The Department of Social Welfare and Development (DSWD) Field Office IX, Gen. Vicente Alvarez Street, Zamboanga City, Philippines, agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.



IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

*[Signature]*  
ATTY. SITTI RAIFAH M. PAMALLOY HASSAN  
OIC-Regional Director

*[Signature]*  
HOMER A. CONCHADA  
Proprietor

for:  
DSWD FIELD OFFICE IX

for:  
HLYC Trading

EXECUTED AND SIGNED IN THE PRESENCE OF:

*[Signature]*  
HASAN B. ALFAD  
Witness

AND

*[Signature]*  
CRISTINA S. MANALANG  
Witness

REPUBLIC OF THE PHILIPPINES)  
CITY OF ZAMBOANGA ) S.S  
X-----X

ACKNOWLEDGMENT

BEFORE ME, a Notary Public, on the above date and place, personally appeared the following:

NAME	DETAILS
ATTY. SITTI RAIFAH M. PAMALLOY HASSAN	ID # 20-0014
HOMER A. CONCHADA	NO1-07-004140

Both known to be to be the same persons who executed the foregoing instrument and who acknowledged to me that the same is their own free will and voluntary acts and deed as well as that of the institution represented. This agreement consisting of two pages (2) signed by the parties and their instrumental witness in all pages refer to an AGREEMENTS for the contract.

Doc No. 203  
Page No. 9  
Book No. XXXIII  
Series of 2021

NAME OF NOTARY PUBLIC  
Serial No. of Commission \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
Roll of Attorneys No. \_\_\_\_\_  
PTR No. \_\_\_\_\_  
IBP No. \_\_\_\_\_