

REQUEST FOR QUOTATION

RFQ NO. 2021-1240

DATE: DECEMBER 20, 2021

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

BDSK-2021-12-846

POSTED

GEPS REF No. _____
DATE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before Dec 27, 2021 @ 5:00 PM.

Very truly yours,


RIQUAN HADJIMUDDIN
ARDA 12/20/21

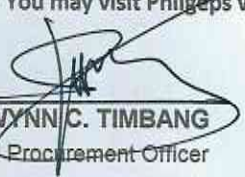
Terms and Conditions:

PURPOSE : OFFICE SUPPLIES BDSK

PR NUMBER: 2021-12-1464

1. Award shall be made on per : ☐ Item Basis ☒ Lot Basis
2. Quotation validity: 30 CALENDAR DAY
3. Delivery Period: 30 DAYS UPON RECEIPT PO
4. Delivery Area: BDSK POLANCO
5. Terms of payment: 60 CALENDAR DAY AFTER DELIVERY
6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty: n/a
9. Performance Security: N/A

9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.


EARL-WYNN C. TIMBANG
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____

COMPANY NAME: DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
COMPANY ADDRESS: GEN. VICENTE ALVAREZ ST. ZAMBOANGA CITY
CONTACT PERSON:
CONTACT NO.:

ANNEX A: RFQ
RFQ NO.: 2021-1240
DATE: DECEMBER 20, 2021

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
30	PCS	PCS	MARKING PEN, PERMANENT BLACK				
20	PCS	PCS	MARKING PEN, WHITE BOARD BLACK	88,967.20			
20	PCS	PCS	OPACING TAPE, ZINC 50 METERS				
20	PCS	PCS	GLUE 40ML				
30	BOX	BOX	COMPUTER INK BLACK 65ML				
30	BOX	BOX	COMPUTER INK COLORED 65ML				
4	BOX	BOX	PHOTO COPIER TONER, ECOSYS-M2535DN/L				
60	REAM	REAM	BOND PAPER LONG 5-20				
60	REAM	REAM	BOND PAPER SHORT 5-20				
1	BOX	BOX	CARBON PAPER BLACK/BLUE LONG				
2	PCS	PCS	CORK BOARD 6X6				
40	PAD	PAD	NOTE PAD STICK ON 50MMX76 2X3				
40	PCS	PCS	NOTE PAD STICK ON 76X100 3X4				
40	PAD	PAD	NOTE PAD STICK ON 76X76 3X3				
30	PCS	PCS	NOTEBOOK STENOGRAPHER 40 LEAVES SPIRAL				
30	PCS	PCS	LONG ASSORTED COLOR ENVELOPE WITH HANDLE EXPANDED				
1	PCS	PCS	ENGINEERS FIELD BOOK				
1	PCS	PCS	SCIENTIFIC CALCULATOR 252 FUNCTIONS				
			XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX				
			TAKE NOTE:				
			CANVASS PAPER WITH BUSINESS PERMIT/MAYORS PERMIT				
			OMNIBUS SMOOR STATEMENT WITH AN ABC ABOVE 50,000.00 FOR SMALL				
			VALUE PROCUREMENT INCOME/BUSINESS TAX RETURN WITH ABC ABOVE				
			500,000.00 BEFORE INSURANCE OF PURCHASE ORDER				
			ACAB LICENSE CURRENT				

EMIL WYNALDE TABANG
PROCUREMENT OFFICER

CANVASSER

(SIGNATURE OVER PRINTED NAME)
SUPPLIER