

REQUEST FOR QUOTATION

RFQ NO. 2021-981
 DATE: OCTOBER 13, 2021

COMPANY NAME :
 COMPANY ADDRESS :
 CONTACT PERSON :
 CONTACT NO. :
 COMPANY TIN :

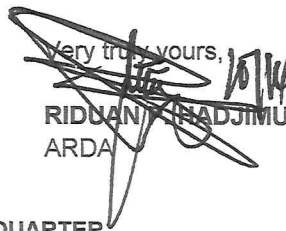
RRCY-2021-10-685
POSTED
 GEPS REF No. _____
 DATE: _____
 SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

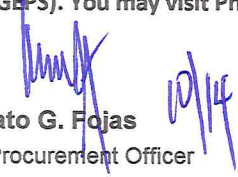
Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before October 25, 2021 5:00 PM.

Very truly yours,

RIDWAN ADJIMUDDIN
 ARDA

Terms and Conditions:

- PURPOSE :** COMMON OFFICE EQUIPMENT 4TH QUARTER
- PR NUMBER:** 2021-10-1119
- Award shall be made on per : Item Basis Lot Basis
 - Quotation validity: **30 CALENDAR DAY**
 - Delivery Period: **UPON RECEIPT NTP**
 - Delivery Area: **RRCY POLANCO**
 - Terms of payment: **W/IIN 60 WORKING CALENDAR DAYS**
 - Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
 - In case of discrepancy between unit cost and total cost, unit cost shall prevail.
 - Warranty: **N/A**
 - Performance Security: **N/A**
- 9. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.**

Department of Social Welfare and Development FO IX
BIDS AND AWARDS COMMITTEE
 For Posting
 Received by: *[Signature]*
 Date & Time: *10/14/21*
 Initials: *[Signature]*


Renato G. Fojas
 Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: _____
 PHILGEPS EXPIRY: _____

