

**REQUEST FOR QUOTATION**

RFQ NO. 2021-704  
DATE: OCTOBER 18, 2021

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN :

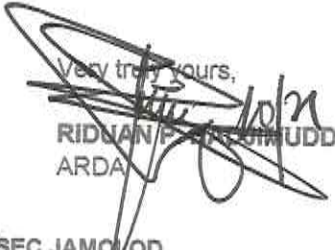
*GENERVE-2021-07-453*  
**POSTED**  
GEPS REF No.: \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before October 25, 2021 5:00 PM.

Very truly yours,  
  
RIDWAN F. ARDA  
ARDA

**Terms and Conditions:**

- PURPOSE :** OFFICE RENTAL TO BE USED BY ASEC JAMOLOD
- PR NUMBER:** 2021-07-0808
- Award shall be made on per :  Item Basis  Lot Basis
  - Quotation validity: 30 CALENDAR DAY FROM BID OPENING
  - Delivery Period: NOV-DEC 2021
  - Delivery Area: DSWD FO IX
  - Terms of payment: EVERY 1ST WEEK OF THE SUCCEEDING MONTH OF NOV-DEC 2021
  - Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
  - In case of discrepancy between unit cost and total cost, unit cost shall prevail.
  - Warranty: N/A
  - Performance Security: N/A
  - Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
**Renato G. Fojas**  
Regional Procurement Officer

(signature over printed name)  
**Supplier**  
PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

