

REQUEST FOR QUOTATION

RFQ NO. 2021-893
DATE: September 13, 2021

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

SOCPEN-2021-09-613
POSTED
GEPS REF No. _____
DATE _____
SIGNATURE: _____

Sir/Madam:


Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before September 27, 2021, 5:00 PM.

Very truly yours,

RIDUAN P. HADJIMUDDIN
ARDA

Department of Social Welfare and Development FO IX
BIDS AND AWARDS COMMITTEE
For Posting
Received by: 
Date & Time: _____
Remarks: _____

Terms and Conditions:

- PURPOSE :** Office supplies for SOCPEN
PR NUMBER: 2021-09-1029
- Award shall be made on per _____ : _____ Item Basis _____ Lot Basis
 - Quotation validity: **30 days from bid opening**
 - Delivery Period: **15 days upon receipt of Approved NTP**
 - Delivery Area: **DSWD FO IX**
 - Terms of payment: **Within 60 Calendar days**
 - Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
 - In case of discrepancy between unit cost and total cost, unit cost shall prevail.
 - Warranty: **N/A**
 - Performance Security: **N/A**
 - Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.**


Renato G. Fojas
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

Mac Raul: For Posting
7/11/21
7/8

