

REQUEST FOR QUOTATION

RFQ NO.: 09-055
DATE: 9/16/2021

COMPANY NAME : _____
COMPANY ADDRESS : _____
CONTACT PERSON : _____
CONTACT NO. : _____
COMPANY TIN NO : _____

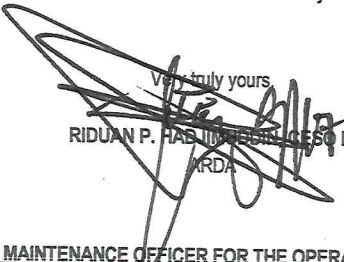
HFW-2021-09-643
POSTED
PHILGEPS REF No.: _____
DATE: _____
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX, BAC OFFICE** on or before September 27, 2021,
5:00 pm

Very truly yours,

RIDUAN P. HASIM, CESO IV
ARDA


Terms and Conditions:

- PURPOSE: PURCHASE OF SERVICE OF MAINTENANCE OFFICER FOR THE OPERATION OF HOME FOR WOMEN FOR THE PERIOD OF SEPTEMBER TO DECEMBER.
- PR#: HFW 2021-06-070K
- Award shall be made on per: Item Basis x Lot Basis
 - Quotation validity: 30 Days
 - Delivery Period: 30 CALENDAR DAYS UPON RECEIPT OF NTP.
 - Delivery Area: MAMPANG, ZAMBO. CITY, HOME FOR WOMEN
 - Terms of payment: AFTER 30 DAYS UPON DELIVERY OF SERVICE.
 - Liquidated Damages/Penalty: ONE-TENTH (1/10) OF 1% OF UNDELIVERED PORTION x NO. OF DAYS DELAY.
 - In case of discrepancy between unit cost and total cost, unit cost shall prevail.
 - Warranty: _____
 - Performance Security: _____
 - Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.


RENATO C. FOJAS
Regional Procurement Officer

Supplier
PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

Note: Please fill in / attach specification. Failure to do so will be DISQUALIFIED / WILL NOT BE AWARDED.

Department of Social Welfare and Development
BIDS AND AWARDS COMMITTEE
For Posting
Received by: 
Date & Time: 9/23/21 5:16 pm
Remarks: _____

COMPANY NAME:
 COMPANY ADDRESS:
 CONTACT PERSON:
 CONTACT NO.:

ANNEX A: RFQ
 RFQ NO.: **09-055**
 DATE: **9/16/2021**

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDERS SPECIFICATIONS	UNIT COST	TOTAL COST
1	1	SERVICES	MAINTENANCE OFFICER (P14,800.00 per month for 4 months)	59,200.00			

PURPOSE: PURCHASE OF SERVICE OF MAINTENANCE OFFICER FOR THE OPERATION OF HOME FOR WOMEN FOR THE PERIOD OF SEPTEMBER TO DECEMBER.

PR. NO.: HFV 2021-06-070K

IMPORTANT: The winning bidder must sign the Original copy of Purchase Order (P.O.) with in five (5) days from the date of receipt. Failure to sign the original P.O means that the bidder is not interested and will be a grounds for suspension or blacklisting in DSWD's future biddings.

RENATO G. FOLAS
 RENATO G. FOLAS
 RPROCUREMENT OFFICER

EDTESSIE KATE M. TARROZA
 EDTESSIE KATE M. TARROZA
 0997-298-5599
kyriemvk@gmail.com
 CANVASSER

 SUPPLIER

Note: Please fill in / attach specification. Failure to do so will be DISQUALIFIED / WILL NOT BE AWARDED.

MAINTENANCE OFFICER

Terms of Reference:

1. Perform regular maintenance repair of the equipment to avoid breakdown
2. Maintain the functionality of the generator set located at the power house
3. Set-up sound system & lighting system during activities conducted at the center.
4. Conduct regular inspection and shaking of fire extinguisher and conduct spot checking of power lines and electricity usage efficiency in the center.
5. Regular checking and monitoring of installed CCTV and paging system.
6. Maintain the functionality of pressurized tank and water pump of the water supply system.
7. Check the water pipeline, sewer pipeline and drainage pipeline of the buildings of Home for Women.