

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. 915
DATE: Sept. 15, 2021

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN NO :

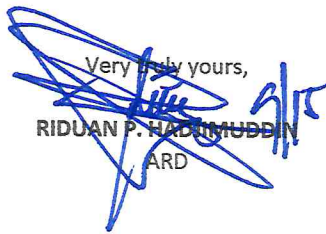
CRCF-2021-09-609
POSTED
GEPS REF No. _____
DATE _____
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BIDDING DROP BOX** on or before Sept. 20, 2021 5:00PM

Very truly yours,

RIDUAN P. HADIMUDDIN
WARD

Terms and Conditions:

- PURPOSE** Service Provider for the pre-engineering works and act as a technical personnel for the CRCF 2021 MOOE projects at DSWD FO-IX
- PR NUMBER** : 2021-09-1049
1. Award shall be made on per : Item Basis Lot Basis
2. Quotation validity : 30 days
3. Delivery Period : October to December 2021
4. Delivery Area : DSWD FO-IX
5. Term of Payment : Within 30 Calendar Days
6. Liquidated Damages/Penalty: one-tenth (1/10) of 1% one percent per day for undelivered/unperformed portion.
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty:
9. Performance Security:
10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.


Renato G. Fojas
Regional Procurement Officer

(signature over printed name)
Supplier
PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

TERMS OF REFERENCE

DRAFTSMAN

- Assist Architect/Engineer in the preparation of technical plan/drawing.
- Prepare technical drawing based on given specifications and calculations
- Work with professionals in their field, architects and engineers, who provide the product or structure's details.
- Incorporate these specifications into drawings and plans that may be used in the construction, maintenance or repair of the product or structure.
- Performs other related tasks that may be assigned from time to time by the Regional Director and RPMO.