DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

		RFQ NO	911 Sept. 15, 2021
COMPANY NAME :			
COMPANY ADDRESS:			C VCF- 2021-00-1011
CONTACT PERSON:			CRCF-2021-09-404
CONTACT NO.:			POSTED
COMPANY TIN NO:			IUSTED
Sir/Madam:			GEPS REF No.
Please gueto your government a			She.dATHD/3
Please quote your government p	rice/s including deliver	y charges, VAT or other appl	icable taxes, and other
incidental expenses for the good	Also furnish us with	ilure to indicate TECHNICAL	SPECIFICATIONS could
be basis for non - compliance. and/or samples, if applicable.	Also, lumish us with	the descriptive brochures,	catalogues, literatures
and, or samples, it applicable.			
If you are the exclusive manufact	turer, distributor or age	nt in the Philippines for the s	goods listed in Annex A
please attach in your quotation a	duly notarized certifica	ition to this effect.	, constant miner, r
Please submit this form togeth (CP) 20, 2021 5:00PM	ner with Annex A to !	DSWD FO IX BIDDING DRO	<u>DP</u> <u>BOX</u> on or before
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		The state of the s	
Terms and Conditions:		1/	
	Service Provider for th	ne pre-engineering works an	d act as a technical personnel for the CRCF
PURPOSE	2021 MOOE projects a	nt DSWD FO-iX	
PR NUMBER	: 2021-09-1045		
1. Award shall be made on per	: Item Basis	X Lot Basis	
2. Quotation validity	: 30 days		
3. Delivery Period	: October to Decembe	r 2021	
4. Delivery Area	: DSWD FO-IX		
 Term of Payment Liquidated Damages/Penalty: 0 	: Within 30 Calendar I	Days	
undeliverred/unperformed potic	ne-tentii (1/10) 01 1/8	one percent per day for	
7. In case of discrepancy between		t unit cost shall proveil	
8. Warranty:	Tarife cost and total cost	, unit cost shall prevail.	
9. Performance Securirty:			
10. Prospective supplier must be	registered at the Philir	nine Government Flectronia	Procuramana
System (PhilGEPS). You may visit	Philgeps website at wa	www.nhilgens.gov.nh.and.rog	riocurement
	Pales 11 anotes at 184	and 168	ster for free.
L. L.			
NWIV			
Renato G Fojas		leignatura	over printed name)
Regional Procurement Officer			upplier
1/ 1/2/.		PHILGEPS NO.:	~pp

PHILGEPS EXPIRY:

COMPANY NAME: DEPARTMENT OF SOCIAL WEIFARE AND DEVELOPMENT COMPANY ADRESS: ZONE 4, GEN VICENIE ALVAREZ ST. ZAMBOANGA CITY CONTACT PERSON: BASIR H. KUMMING CONTACT OF 09067018207

ANNEX A: RFQ RFQ NO.: C 911 Date: Sept. 15, 2021

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ITEM NO. QTY.		UNIT	PURCHASER'S SPECIFICATIONS	ABC	BIDDER'S SPEICIECATIONS	THIS COOL	
						JOINIT COST	HOTAL COST
	1 SVC		Site Engineer (Registered Civil Engineer) October to December 2021.	146.511.00			
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	-		Total	146 511 00			
			Take Note:	200			and the state of t
	+	100	Rusiness/Mayor's Darmit chall be lessed man account of				
	-	1 12	Purchase Order				
		= 2	Income/ Business Tax Return shall be required for				
		D	Procurement Modality with ABC above P500,000.00 after				
		2 7	receipt of approved contract and/or during				
		310	Omnibus Gross State and Letter Committee Commi				
	+	Z	Negotiated Procurement snall be required for Negotiated Procurement				
		≥ ਲੋ	Modality with ABC above P50,000.00 after receipt of approved contract and/or during delivery/activity before				
		0	payment				

(SIGNATURE OVER PRINTED NAME)
SUPPLIER

Terms of Reference

SITE ENGINEER

- Prepares the design detailed plans, procurement request and other necessary documents relative to infrastructure projects, building maintenance and repair works;
- Prepares complete detailed engineering design, project proposals, detailed estimates, technical specification, PERT/CPMS – Curve and other documents necessary bidding requirements and implementation of the civil works project. The design shall be in accordance with the latest Philippine building Code, Sanitary and Electrical Codes, Environment Requirements and Accessibility Law;
- Assist in project presentation, public biddings and other meeting related to civil/mechanical/electrical projects.
- Assists in filling the required documents to secure approval of government authorities having jurisdiction over the design of the projects particularly Environmental Compliance Certificate (ECC), zoning permit, building permit, right of way, etc.
- Conducts site inspection during civil/mechanic/electrical projects;
- Reviews and recommends to the Department of the contractor's request for payment time extension and variation orders whenever applicable;
- Recommends final completion and acceptance of the civil/mechanical/electrical projects, building maintenance and repair works;
- Assists in the development/enhancement of standards operating procedures (SOP) policies, guidelines, system and processes relative to activities of the office.
- Assist in coordinating with the concerned offices, government agencies and other private entities related to meeting and other activities concerning facility structures of the Department;
- Assists in planning and preparation of reports for the office and performs other related task that may be assigned from time to time by the head of office and supervisor.
- Supervise construction of the assigned project.
- Prepares/Submit project completion document for final and COA inspection.
- Performs other task required by RPMO/ Regional Director.