

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. 913
DATE: Sept. 15, 2021

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN NO :

CRCF-2021-09-600
POSTED
GEPS REF No. 9005913
DATE: 9/16/2021
SIGNATURE: [Signature]

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BIDDING DROP BOX** on or before Sept. 20, 2021 5:00PM

Very truly yours,
[Signature]
RIDUAN P. RAONMUDDIN
WARD

Terms and Conditions:

- PURPOSE** Service Provider for the pre-engineering works and act as a technical personnel for the CRCF 2021 MOOE projects at DSWD FO-IX
- PR NUMBER** : 2021-09-1047
1. Award shall be made on per : Item Basis Lot Basis
2. Quotation validity : 30 days
3. Delivery Period : October to December 2021
4. Delivery Area : DSWD FO-IX
5. Term of Payment : Within 30 Calendar Days
6. Liquidated Damages/Penalty: one-tenth (1/10) of 1% one percent per day for undelivered/unperformed portion.
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty:
9. Performance Security:
10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

Department of Social Welfare and Development at FO-IX
BIDS AND AWARDS COMMITTEE
For Posting
Received by: [Signature]
Date & Time: 9/15/2021 4:37pm
Remarks: _____

[Signature]
Renato G. Fojas
Regional Procurement Officer

(signature over printed name)
Supplier
PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

TERMS OF REFERENCE

ARCHITECT

- Prepare Detailed Architectural/Engineering Design Plan for all CRCF Infrastructure projects.
- Conduct site inspection and validation.
- Prepares and Submit Project Preparation/Planning status Report.
- Assist in the preparation of periodic accountabilities reports.
- Performs other related tasks that may be assigned from time to time by the Regional Director and RPMO.