

REQUEST FOR QUOTATION

RFQ NO. 2021-704
DATE: 7/21/21

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

Sir/Madam:

GENSERV-2021-07-459
POSTED
GEPS REF NO: *79907388*
DATE: *8/16/21*
SIGNATURE: *[Signature]*

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before August 16, 2021, 05:00 PM.

Extend on August 23, 2021 @ 5:00 pm

Department of Social Welfare and Development FO-IX
BIDS AND AWARDS COMMITTEE
For Posting
Received by: *Process Office*
Date & Time: *7/21/2021 1:21pm*
Remarks: *For returned @ BAC 8/17/2021 11:22am*
For extension 8/16/2021 9:30am

Very truly yours,
[Signature]
RIDUAN P. HADJIMUDDIN, CESO IV
ARDA

Terms and Conditions: *For returned @ BAC 8/17/2021 11:22am*
PURPOSE *For extension 8/16/2021 9:30am*: OFFICE RENTAL TO BE USED BY ASEC JAMOLOD

- PR NUMBER** : 2021-07-0808
1. Award shall be made on per : Item Basis ✓ Lot Basis
 2. Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
 3. Goods shall be delivered on : *40* SEPTEMBER-DECEMBER 2021
 4. Delivery Area : DSWD FO IX
 5. Terms of payment : EVERY 1ST WEEK OF THE SUCCEEDING MONTH OF AUGUST-DECEMBER 2021
 6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
 7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
 8. Warranty : MINIMUM PERIOD OF 3 MONTHS COVERED BY RETENTION MONEY EQUIVALENT TO AT LEAST 1% BUT NOT TO EXCEED 5% OF THE TOTAL CONTACT PRICE
 9. Performance Security : N/A

10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

[Signature]
Renato G. Fojas
Regional Procurement Officer

(signature over printed name)
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

