

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. 775  
DATE: 17-Aug-21

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN NO :

CRCF-2021-08-524

**POSTED**  
GEPS REF No. \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BIDDING DROP BOX** on or before August 23, 2021 5:00PM

Very truly yours,  
  
RIDUAN F. HALIMUDDIN  
WARD

Terms and Conditions:

- PURPOSE** : For the Improvement of MIS office Phase 1 at DSWD FO-IX  
**PR NUMBER** : 2021-08-0928
1. Award shall be made on per :  Item Basis  Lot Basis  
2. Quotation validity : 30 days  
3. Delivery Period : 36 Calendar days Upon Received of NTP  
4. Delivery Area : DSWD FO-IX  
5. Term of Payment : Within 30 Calendar Days  
6. Liquidated Damages/Penalty: one-tenth (1/10) of 1% one percent per day for undelivered/unperformed portion.  
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.  
8. Warranty: Base on Sec. 362.2.3.3 of RA 9184  
9. Performance Security: Sec. 39 of RA 9184  
10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

  
Renato G. Fojas  
Regional Procurement Officer

(signature over printed name)  
Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

Department of Social Welfare and Development FO-IX  
BIDDING AND AWARDS COMMITTEE

Received by: Jhancew Ortiz  
Date & Time: 8/18/2021 12:01pm  
Remarks: \_\_\_\_\_

