

**REQUEST FOR QUOTATION**

RFQ NO. 2021-762  
DATE: 8/12/2021

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN NO :

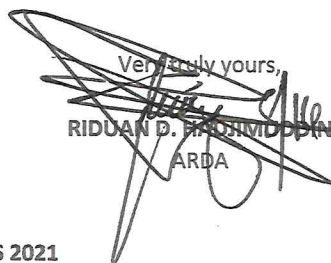


Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL INFORMATION** could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD FO IX BAC OFFICE on or before August 25, 2021 @ 5:00 PM

Very truly yours,  
  
RIDUAN D. MAHIMOOD  
ARDA

**Terms and Conditions:**

**PURPOSE : KC KKB 3RD QUARTER COMMON SUPPLIES 2021**

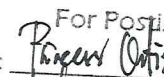
**PR Number : 2021-08-0911**

1. Award shall be made on per: Item Basis X Lot Basis
2. Quotation Validity: **20 Calendar days from bid opening**
3. Delivery Period : **30 DAYS AFTER RECEIVED OF THE NTP**
4. Delivery Area : **DSWD FO IX, ZC**
5. Terms of payment: **Within 60 Working Days**
6. Liquidated Damages/Penalty : **1/10 of 1% of undelivered portion x no. of days delayed**
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty : **1% Retention for every payments**
9. Performance Security : **N/A**
10. **Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.**

  
**Renato G. Rojas**  
Regional Procurement Officer

(signature over printed  
Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

|                                                    |                                                                                     |
|----------------------------------------------------|-------------------------------------------------------------------------------------|
| Department of Social Welfare and Development FO-IX |                                                                                     |
| BIDS AND AWARDS COMMITTEE                          |                                                                                     |
| For Posting                                        |                                                                                     |
| Received by:                                       |  |
| Date & Time:                                       | <u>8/16/2021 1:42 pm</u>                                                            |
| Remarks:                                           |                                                                                     |

| ITEM NO. | QTY. | UNIT   | PURCHASER'S SPECIFICATIONS                                | ABC | BIDDER'S SPECIFICATIONS | UNIT COST | TOTAL COST |
|----------|------|--------|-----------------------------------------------------------|-----|-------------------------|-----------|------------|
|          | 11   | can    | insecticide, aerosol type, net content, 600 ml.           |     |                         |           |            |
|          | 11   | gallon | alcohol, ethyl, 68%-72%, scented, 3.785 liters            |     |                         |           |            |
|          | 110  | bottle | alcohol, isophrophyl, 68%-72%, scented, 500 ml            |     |                         |           |            |
|          | 11   | gallon | alcohol isophrophyl, 68%-70%, scented, 3.75 liters        |     |                         |           |            |
|          | 45   | packs  | Cartolina, Assorted colors                                |     |                         |           |            |
|          | 214  | reams  | Paper, Multi-purpose(copy) A4, 70 grams                   |     |                         |           |            |
|          | 420  | reams  | Paper, Multi-purpose(copy) LEGAL, 70 grams                |     |                         |           |            |
|          | 11   | book   | record book, 500 pages, size; 214mm x 278mm min           |     |                         |           |            |
|          | 110  | packs  | toilet tissue paper, 2-ply, 100 % recycled                |     |                         |           |            |
|          | 55   | jar    | glue, all purpose, gross weight: 200 grams                |     |                         |           |            |
|          | 110  | boxes  | staple wire, for heavy duty                               |     |                         |           |            |
|          | 55   | roll   | tape, masking, width: 1"                                  |     |                         |           |            |
|          | 55   | roll   | tape, masking, width: 2"                                  |     |                         |           |            |
|          | 55   | roll   | tape, packaging, 2"                                       |     |                         |           |            |
|          | 35   | roll   | tape, transparent, 2 "                                    |     |                         |           |            |
|          | 22   | roll   | twine, plastic, one                                       |     |                         |           |            |
|          | 11   | pcs    | thermo gun                                                |     |                         |           |            |
|          | 11   | can    | air freshener, aerosol, 280ml/150g min                    |     |                         |           |            |
|          | 10   | can    | disinfectant spray, aerosol type, 400-500 grams           |     |                         |           |            |
|          | 550  | pcs    | correction tape, film base type, UL 6m min                |     |                         |           |            |
|          | 11   | boxes  | envelope, documentary, for legal size documents           |     |                         |           |            |
|          | 14   | boxes  | envelope, expanding, kraftboard, for legal size documents |     |                         |           |            |
|          | 110  | bundle | folder, fancy, for legal size documents                   |     |                         |           |            |
|          | 55   | sets   | marker, flourescent, 3 assorted colors                    |     |                         |           |            |
|          | 550  | pcs    | marker,permanent, bullet type, black                      |     |                         |           |            |
|          | 440  | pcs    | marker, permanent, bullet type, blue                      |     |                         |           |            |
|          | 110  | pcs    | marker, permanent, bullet type, red                       |     |                         |           |            |
|          | 22   | boxes  | paper clip, vinyl/coated, length 32 mm min                |     |                         |           |            |
|          | 22   | boxes  | paper clip, vinyl/coated, length 50mm min                 |     |                         |           |            |
|          | 44   | boxes  | pencil, lead, w/ eraser, wood cased, hardness; HB         |     |                         |           |            |
|          | 5    | bundle | ring binder, plastic, 32mm, 84 rings                      |     |                         |           |            |
|          | 22   | boxes  | rubber band, 70 mm min. lay flat length (#18)             |     |                         |           |            |
|          | 33   | pcs    | stamp pad, felt, bed dimension; 60mm x 100mm. Min         |     |                         |           |            |
|          | 22   | pcs    | pencil, sharpener, manual, single cutter head             |     |                         |           |            |



