

#FF-2021-08-488

**POSTED**  
GEPS REF No.: \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

**REQUEST FOR QUOTATION**

RFQ NO. 2021-07-0100  
DATE: 08-05-2021

COMPANY NAME : \_\_\_\_\_  
COMPANY ADDRESS : \_\_\_\_\_  
CONTACT PERSON : \_\_\_\_\_  
CONTACT NO. : \_\_\_\_\_  
COMPANY TIN : \_\_\_\_\_

Sir/Madam:

Please quote your government prices including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate TECHNICAL SPECIFICATIONS could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to DSWD FO IX SAC OFFICE on or before August 10, 2021, 05:00 PM.

Very truly yours,

*[Signature]*  
**RIDUAN P. BACAMUDAN, CESO IV**

**Terms and Conditions:**

**PURPOSE** : **HIRED MANPOWER FOR THE OPERATION OF THE HOME FOR THE ELDERLY AUGUST-DECEMBER CY 2021.**

**PR NUMBER** : PR-2021-07-0100

1. Award shall be made on per :  Item Basis  Lot Basis

2. Quotation validity : 30 DAYS

3. Delivery Period : AUGUST-DECEMBER CY 2021

4. Delivery Area : HOME FOR THE ELDERLY

5. Terms of payment : Within 60 calendar days

6. Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay

7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.

8. Warranty : N/A

9. Performance Security : N/A

10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

*[Signature]*  
**Renato G. Rojas**  
Regional Procurement Officer

Supplier (signature over printed name)

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

Department of Social Welfare and Development FO IX  
**BIDS AND AWARDS COMMITTEE**  
 For Posting  
 Received by: *[Signature]*  
 Date & Time: 8/6/2021 5:14 PM  
 Remarks: \_\_\_\_\_

COMPANY NAME : DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 COMPANY ADDRESS : GENERAL VICENTE ALVAREZ ST., ZAMBOANGA CITY  
 CONTACT PERSON :  
 CONTACT NO. :

ANNEX A: RFQ  
 RFQ NO. : 2021-07-0100  
 DATE : 08-05-2021

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
	1	LOT	PURCHASE OF SERVICES				
1	4	MONTHS	PURCHASE OF SERVICES OF: ***ONE (1) ASSISTANT COOK*** A. FACTOR 393.50 B. DWVR 546.60 C. MONTHLY RATE: P 27, 228.80				
2	4	MONTHS	PURCHASE OF SERVICE OF: ***ONE (1) LAUNDRESS*** A. FACTOR: 393.50 B. DWVR: P 486.00 C. MONTHLY RATE: P 24, 224.39				
Take Note: Business/Mayor's Permit shall be issued upon receipt of Purchase Order Income / Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment. Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P50,000.00 after receipt of approved contract and/or during delivery/activity before payment.							
PURPOSE HIRED MANPOWER FOR THE OPERATION OF THE HOME FOR THE ELDERLY; AUGUST-DECEMBER CY 2021.							
PR. NO.	PR-202107-0100						

  
 RENATO G. ROJAS  
 PROCUREMENT OFFICER

\_\_\_\_\_  
 (Signature over printed Name)  
 SUPPLIER

CANVASSER