

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. 771
DATE: 17-Aug-21

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN NO :

GENSERV-2021-08-525

POSTED
GEPS REF No. _____
DATE: _____
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BIDDING DROP BOX** on or before August 26, 2021 5:00PM

Very truly yours,
[Signature]
RIDUAN F. HANAYBUD
ARD

Terms and Conditions:

- PURPOSE** : For Assignment at the General Services Unit, FO-IX Building
PR NUMBER : 2021-08-0924
1. Award shall be made on per : Item Basis Lot Basis
2. Quotation validity : 30 days
3. Delivery Period : Septemeber to December 2021
4. Delivery Area : DSWD FO-IX
5. Term of Payment : Within 30 Calendar Days
6. Liquidated Damages/Penalty: **one-tenth (1/10) of 1% one percent per day for undelivered/unperformed potion.**
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
8. Warranty:
9. Performance Security:
10. **Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.**

[Signature]
Renato G. Fojas
Regional Procurement Officer

(signature over printed name)

Supplier

PHILGEPS NO.: _____

PHILGEPS EXPIRY: _____

Department of Social Welfare and Development FO-IX
BIDS AND AWARDS COMMITTEE
For Posting
Received by: *[Signature]*
Date & Time: 8/18/2021 12:01 pm
Remarks: _____

