

REQUEST FOR QUOTATION

RFQ NO. 2021-704
DATE: 7/21/21

COMPANY NAME :
COMPANY ADDRESS :
CONTACT PERSON :
CONTACT NO. :
COMPANY TIN :

GENSERV-2021-07-459
POSTED
GEPS REF No.: _____
DATE: _____
SIGNATURE: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non-compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BAC OFFICE** on or before August 16, 2021 05:00 PM.

Department of Social Welfare and Development FO-IX
BIDS AND AWARDS COMMITTEE
For Posting
Received by: *Princess Ortiz*
Date & Time: *7/22/2021 1:21pm*
Remarks: *For returned @ BAC 8/9/2021 11:22am*

Very truly yours,
[Signature]
RIDUAN P. HADJIMUDDIN, CESO IV
ARDA

Terms and Conditions: _____

PURPOSE : OFFICE RENTAL TO BE USED BY ASEC JAMOLOD

- PR NUMBER** : 2021-07-0808
- Award shall be made on per : Item Basis Lot Basis
 - Quotation validity : 30 CALENDAR DAYS FROM BID OPENING
 - Goods shall be delivered on : *20* ~~SEP~~ DECEMBER 2021
 - Delivery Area : DSWD FO IX
 - Terms of payment : EVERY 1ST WEEK OF THE SUCCEEDING MONTH OF AUGUST- DECEMBER 2021
 - Liquidated Damages/Penalty : 1/10 of 1% of undelivered portion x No. of days of delay
 - In case of discrepancy between unit cost and total cost, unit cost shall prevail. MINIMUM PERIOD OF 3 MONTHS COVERED BY RETENTION MONEY
 - Warranty : EQUIVALENT TO AT LEAST 1% BUT NOT TO EXCEED 5% OF THE TOTAL CONTACT PRICE
 - Performance Security : N/A
 - Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at www.philgeps.gov.ph and register for free.

[Signature]
Renato G. Fojas
Regional Procurement Officer

(signature over printed name)
Supplier

PHILGEPS NO.: _____
PHILGEPS EXPIRY: _____

ITEM NO.	QTY.	UNIT	PURCHASER'S SPECIFICATIONS	TOTAL ABC	BIDDER'S SPECIFICATIONS	UNIT COST	TOTAL COST
1	4 MOS	LEASE	OFFICE BUILDING RENTAL XXXXX NOTHING FOLLOWS XXXXX	369,000.00			
			SPECS: 100 SQM W/ COMFORT ROOM RECEIVING AREA				
			Take Note:				
			Business/Mayor's Permit shall be issued upon receipt of Purchase Order				
			Income / Business Tax Return shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P500,000.00 after receipt of approved contract and/or during delivery/activity before payment.				
			Omnibus Sworn Statement shall be required for Negotiated Procurement under Small Value Procurement Modality with ABC above P50,000.00 after receipt of approved contract and/or during delivery/activity before payment.				

PURPOSE : OFFICE RENTAL TO BE USED BY ASEC JAWOLOD

PR. NO. : 2021-07-0808

RENATO G. FOLAS
 PROCUREMENT OFFICER

CALVIN MONDICK R. RAVAL
 CANNASSER

(SIGNATURE OVER PRINTED NAME)
 SUPPLIER