

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office IX, Zamboanga City

REQUEST FOR QUOTATION

RFQ NO. 520  
DATE: 7/30/21

COMPANY NAME :  
COMPANY ADDRESS :  
CONTACT PERSON :  
CONTACT NO. :  
COMPANY TIN NO :

Sir/Madam:

*PROPERTY - 2021-06-341*  
**POSTED**  
GEPS REF No.: \_\_\_\_\_  
DATE: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate **TECHNICAL SPECIFICATIONS** could be basis for non - compliance. Also, furnish us with the descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please submit this form together with Annex A to **DSWD FO IX BIDDING DROP BOX** on or before *August 9, 2021* 5:00PM

Very truly yours,  
*[Signature]*  
RIDUAN B. H. MUDDIN  
ARD

Terms and Conditions:

- PURPOSE** : Use for Physical Inventory Taking as tagging for Property Identification  
**PR NUMBER** : 2021-05-0588
1. Award shall be made on per :  Item Basis  Lot Basis  
2. Quotation validity : 30 days  
3. Delivery Period : 30 Calendar Days Upon Receipt of NTP  
4. Delivery Area : *DSWD FO-IX*  
5. Term of Payment : *Within 30 Calendar Days*  
6. Liquidated Damages/Penalty: one-tenth (1/10) of 1% one percent per day for undelivered/unperformed portion.  
7. In case of discrepancy between unit cost and total cost, unit cost shall prevail.  
8. Warranty:  
9. Performance Security:  
10. Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit Philgeps website at [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and register for free.

*[Signature]*  
**Renato G. Fojas**  
Regional Procurement Officer *7/30/21*

(signature over printed name)  
Supplier

PHILGEPS NO.: \_\_\_\_\_  
PHILGEPS EXPIRY: \_\_\_\_\_

Department of Social Welfare and Development FO IX  
**BIDS AND AWARDS COMMITTEE**  
For Posting  
*[Signature]*  
Received by: *[Signature]*  
Date & Time: *7/30/2021 2:52pm*  
Remarks:

